

NANYANG TECHNOLOGICAL UNIVERSITY
40th Electrical and Electronics Engineering Club Management Committee
AY 21/22 40th Electrical and Electronics Engineering Club Management Committee Rally

Date: 3 September 2021

Time Started: 1900 - 2200

Venue: Online (Zoom)

Election Committee	Position
Kant Kaw Khin (816E)	Returning Officer
Leo Chang Jing (946G)	Election Officer
Joe V Akkara (320E)	Election Officer
Nominees for AY21/22 Management Committee	Position (Nominated For)
1. Michelle Andrea Budiarto (971K)	President
2. Wesley Susanto (732B)	Vice President (Student Life)
3. Lee Jinhen (662K)	Vice President (Student Development)
4. Lim Yin Qi (213K)	Vice President (Communications)
5. Jane Kho Shwu Tyng (875K)	Honorary Financial Secretary
6. Violin Yapputri (461E)	Honorary General Secretary
7. Mikael Ndaru Ajiwidodo (091L)	Assistant Honorary General Secretary
8. Francis Nathan Wijaya (951H)	Student Life Director
9. Jocelyn Valencia Yoswara (222H)	Student Life Director
10. John Nicholas Suharjono (832K)	Student Life Director
11. Bhara Sina Murtadla (580G)	Student Development Director
12. Yap Qi Long, Marcel (667A)	Student Development Director
13. Wang Weiqi (928E)	Business Director
14. Marcus Tan (687L)	Communication Director
15. Vanessa Christy Chandra (341K)	Communication Director
Outgoing Management Committee Members	Position Held
1. Teo Wei Kiat (639F)	President
2. Michelle Andrea Budiarto (971K)	Vice President (Student Life)
3. Joe V Akkara (320E)	Vice President (Student Development)
4. Kant Kaw Khin (816E)	Vice President (Communications)
5. Yee Hern Yue (292E)	Honorary Financial Secretary
6. Lee Jinhen (662K)	Honorary General Secretary
7. Yuki Low Yu Jun (286B)	Assistant Honorary General Secretary
8. Richardson (590J)	Student Life Director
9. Grace Loh Shuqi (748J)	Student Life Director
10. Jodi Tan Yun Yi (762E)	Student Life Director
11. Philip Lee Hann Yung (382D)	Student Development Director
12. Kanishk Srivastav (059H)	Student Development Director
13. Leo Chang Jing (946G)	Business Director
14. Lim Yin Qi (213K)	Communication Director
15. Clio Chuang Chia Hsin (336H)	Communication Director
Audience	Position Held
1. Teresa Lam Xin Yuan (854J)	-
2. Lee Wai Yeong (582J)	-

3. Ma Siteng (700D) 4. Mok Zhe En (786E) 5. Goh Lee Hua (914f) 6. Tan Sze Yin (920G) 7. Ahmad Aufar Thoriq (561B) 8. Michael Hans (981H) 9. Lee Hei Yip (282G) 10. Pang Tin Long (852F) 11. Hansen Lienardi (422B) 12. Victor Lim (442J) 13. Edmerson Low Soon Xiang (302E) 14. Marco Matheus Halomoan (211K) 15. Edward Steven Wongso (322E) 16. Hendrick Sebastian (171A) 17. Andrew Ivan Soegeng (931L) 18. Francisco Bryant (921B) 19. Noah Winston Ng (670K)	
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Meeting Agenda

1. Regulations Governing the Rally
2. Nominee for Honorary Assistant General Secretary
3. Nominee for Student Life Director
4. Nominee for Student Life Director
5. Nominee for Student Life Director
6. Nominee for Student Development Director
7. Nominee for Student Development Director
8. Nominee for Communication Director
9. Nominee for Communication Director
10. Nominee for Business Director
11. A.O.B

	Agenda
1.	<u>Regulations Governing the Rally</u> <ul style="list-style-type: none"> - All Candidates shall be entitled to 5 minutes for rally speech and 15 minutes of Question and Answer session. - Only the President, Vice-President(s), Honorary General Secretary and Honorary Financial Secretary (or equivalent) shall be entitled to 10 minutes for rally speech and 30 minutes of Question and Answer. - A proposer and seconder is required to pass the motion for a 5 minute time extension for Question and Answer. - All questions should be posted on the link provided by your Election Officers. - The Returning Officer shall have the right to reject a proposed question or time extension. All decisions made shall be binding and final. - The minutes and recording of the rally should be adopted by the candidates and vetted by the Election Committee before submission. Submission of materials should be done within twenty-four (24) hours after the end of the Rally. - The election officers have the right to declare the election of any candidate of its Constituent Body's Management Committee due to procedural irregularities according to the Election Regulations.
2.	<u>Nominee for Honorary Assistant General Secretary</u> Candidate Name: Mikael Ndaru Ajiwidodo (091L) Proposer: Nicolas Egan Valentino (271J)

Seconders: Alvon Gunawan (331C)

Speech

- Mikael thanks all for coming for the rally
- Mikael introduces himself as a 3rd year EEE student
- Mikael was initially weak at English and communications
- Mikael became more confident in the above skills by joining the NTU Cat Management Club
- Mikael liaised with coordinators as part of this position
- Mikael also was involved in NTU Visual Art Society as a Logistic Manager and managed their lockers
- Mikael was also in EEE Club and he assisted other portfolios like events in logistics related problems
- Mikael kept up with the requirements of all three clubs and managed his academics
- Mikael has been in EEE Club for 2 years and feels this helps him work effectively for the club

Question and Answer

- Michelle Andrea Budiarto/ 971K/ Y3/ Mikael/ What do you think is the most challenging part of being a Honorary Assistant General Secretary?
 - One of the challenges is that the subcommittee cannot always contribute to events
 - He wanted to encourage the subcommittee to keep aside some time for to help in events like Exam Welfare Initiatives
 - He thinks some of the subcommittee did not care too much about events and that is a challenge
- Lee Jinhen/ 662K / Y3/ Mikael/ Club infrastructures, including iHUB, is under your purview. Do you have any ideas in transitioning EEE iHUB to a more student-centric space?
 - He rarely goes to iHUB
 - To revamp the iHUB room, he wants to create a feedback form about the room features
- Teo Wei Kiat/ 639F/ Graduated/ Mikael/ Besides daily operations and supporting other pillars during events, do you have any other ideas/ initiatives you would like to make happen?
 - He wants to improve subcommittee engagement and engage them more on helping with events and operations
 - He wants to run initiatives smoothly
- Kant Kaw Khin/ 816E/ Y3/ Mikael/ How will you work with the Business Director for the smooth collection of Exam Welfare Initiative items?
 - He will have a good communication with Business Director
 - He will work with other departments to come up with a schedule to manage collections well
- Lim Yin Qi/ 213K / Y2/ Mikael/ How will you support your Honorary General Secretary if you were to be elected?
 - He will help with the operations aspect of the committee
 - He will also help with the documents and logistics of the club
- Kant Kaw Khin/ 816E/ Y3/ Mikael/ In the previous years, the operations subcommittee was only dispatched during events where they did mostly labour-intensive work. How will you further engage them this year and make them feel a greater sense of belonging to the club?
 - He will conduct subcommittee bonding activities

	<ul style="list-style-type: none"> ○ He will have a first meeting with the subcommittee to get to know them better • Teo Wei Kiat/ 639F/ Graduated/ Mikael/ Being that EEE Club already has an Honorary General Secretary and a subcommittee supporting him/ her, is the Honorary Assistant General Secretary really needed? What is your opinion on this? <ul style="list-style-type: none"> ○ His role will be to help on the operations, logistics, and transportation for the committee so that the Honorary General Secretary can help on his/her main role to support the committee <p>John Nicholas Suharjono proposed for a 5-minute time extension. Michelle Andrea Budiarto seconded the motion.</p> <ul style="list-style-type: none"> • Leo Chang Jing/ 946G/ Y3/ Mikael/ In the previous year, the previous Honorary Assistant General Secretary has a driving license and was able to drive and collect a large number of items. Do you think not having a driving license would impede your ability to do the same? <ul style="list-style-type: none"> ○ He will contact appropriate people with driving license to help with the transportation of the logistics • Kant Kaw Khin/ 816E/ Y3/ Mikael/ Having worked under the previous two Honorary Assistant General Secretaries, what would you say is their strength and weakness in leadership and how would you continue in the next term? <ul style="list-style-type: none"> ○ He thinks that the role needs good management skills, especially time management and document organization, such that everything looks neat ○ He will prioritize so that everything will be done accordingly ○ Communication skills is considered his weakness • Kant Kaw Khin/ 816E/ Y3/ Mikael/ To reiterate my question, having worked under the previous two Honorary Assistant General Secretaries, what would you say is their strength and weakness in leadership and how would you continue in the next term? <ul style="list-style-type: none"> ○ To be better on managing the subcommittee, he will engage the subcommittee to help more during events ○ He will conduct a first meeting with the subcommittee and encourage the subcommittee to come for bonding events • Violin Yapputri/ 461E/ Y3/ Mikael/ How would you describe your ability in multi-tasking? Since taking minutes is under your purview, you need to ensure that you can observe and be attentive while crafting the minutes, so it is one of the required skills to have as an Honorary Assistant General Secretary. <ul style="list-style-type: none"> ○ Multitasking is not an issue for him as he has multi-tasked in his university life and between clubs and studies ○ For him, it is more of time management as that helps him more with multi-tasking
3.	<p><u>Nominee for Student Life Director</u> Candidate Name: John Nicholas Suharjono (832K) Proposer: Francisco Bryant (921B) Secunder: Niko Kristanto (042K)</p> <p><u>Speech</u></p> <ul style="list-style-type: none"> • John has learnt to deal with different perspectives during his time at the student council • John has worked in Garage@EEE and EEE Club subcommittees • John was in the Student Life subcommittee for EEE Club

- John overcame the language barrier during his first year and has learnt a lot from these experiences
- John intends to create a well bonded subcommittee
- John will work through challenges presented by COVID-19
- John feels that subcommittee members feel less belonging to the club and are not very enthusiastic
- John intends to involve them more in organising events
- John intends to increase participation in events by word-of-mouth
- John intends to create an environment at EEE Club where students feel proud to be a part of the club
- John intends to utilize this bonded subcommittee to organize well-planned events that cater to student needs
- John will emphasize on creating a vibrant community within EEE students if he were to be elected

Question and Answer

- Kant Kaw Khin/ 816E/ Y3/ John/ The previous committee has tried to implement a system where the subcommittee took part in the planning. However, as you have mentioned in your speech, it seems to not be as successful. In your opinion, what is the gap and how would you improve this year?
 - He thinks that what can be improved would be that everyone can take more sense of ownership
 - He thinks that the common mission should be set in the first meeting such that everyone is on the same page
 - He thinks that as a Student Life Director, he has to understand other's strengths, weakness and expectation to allow him to allocate jobs better.
 - He thinks this would help a lot in the preparation of events
- Wesley Susanto/ 732B/ Y2/ John/ You talked about bonded subcommittee, but at the Management Committee level, you are going to have to work with two other Directors along the way. How do you ensure that the three of you can be bonded?
 - He thinks that to solve this problem, as Directors, they have to set their goal first as a team, and then talk their way through the problem
 - He also thinks that they need to settle work and personal issues and be more professional while working
- Ahmad Aufar Thoriq / 561B/ Y3/ John/ As a EEE student, I feel like I don't belong to the EEE committee. What plans or events will you do to enable EEE students to feel embraced to the community?
 - He thinks that personally he has the same problem too
 - He thinks the way to combat this problem is to first have a bonded subcommittee and to allow them to be a bridge between the students and EEE Club
 - He thinks that as a club, they need to publicise the events better
 - He thinks that they have many great events, but could have been more effective if publicised better
- Kant Kaw Khin/ 816E/ Y3/ John/ As a Student Life Director, you will be heading the biggest committee in EEE Club, consisting of more than 70 people. How do you ensure that all of them are bonded and engaged as per your vision?
 - He is certainly sure that the problem from before was that they could not have a physical Subcommittee Bonding Day
 - He thinks that more planning could be put into the event, and that he will make more appealing games to bond the subcommittee
 - He feels that some subcommittee members do not really come for events and he wants to select the best timing for all members to join the events
 - He wants to work more closely with his subcommittee

	<ul style="list-style-type: none"> • Teo Wei Kiat/ 639F/ Graduated/ John/ Like you mentioned in your speech, COVID-19 restrictions were a big hindrance to the 39th Committee. As the restrictions are here to stay, do you have a unique idea to tackle this issue? <ul style="list-style-type: none"> ○ He believe that events in the past is good already even though its virtual ○ He thinks the games could be improved and the games could be learnt from those of hall and school orientations ○ He thinks that they could plan games earlier and that everyone is involved in the planning of the games to produce better games ○ He wants all three groups to work together and come up with the best games possible • Kant Kaw Khin/ 816E/ Y3/ John/ When you work as a team, often you will face differing opinions, especially when there is a large amount of people. How would you make decisions when there is a conflict of interest? <ul style="list-style-type: none"> ○ He thinks that having differing opinion is normal as it shows that everyone has given enough thought about a certain topic ○ He thinks that as a Director, he needs to learn to consider and make judgment on what is the best for events, in terms of feasibility and the benefits it will bring ○ He also needs to consult everyone else and ensure everyone agrees
4.	<p><u>Nominee for Student Life Director</u> Candidate Name: Francis Nathan Wijaya (951H) Proposer: Edmerson Low Soon Xiang (302E) Seconder: Kevin Lee Gunawan (961F)</p> <p><u>Speech</u></p> <ul style="list-style-type: none"> • Francis was the head of Events and Operations committee in his High School Cup • Francis was a member of Student Council and has held positions in Public Relations and Logistics in his High School • Francis believes the above past experiences filled with challenges have shaped his personality • Francis shares that such challenges included facing deadlines, meeting with professionals, creating proposals and so on • Francis shares that as one of the classes who graduated High School during the pandemic, he has experience managing events both offline and online • Francis shares his vision of managing both offline and online events where they both have their own set of obstacles • Francis believes that the secret to a great team is consistent innovation and applying critical thinking to problems • Francis wants to continuously experiment new things in order to take a step forward and not get stuck • Francis has learnt several skills like people management, time management, and communications skills • Francis has also learnt how to gain team chemistry and the importance of leadership • Francis is also exposed to the hard skills needed to organise events and soft skills needed to work together • Francis believes that a small team who has a shared goal can in turn become like a family • Francis thinks EEE Club can help him grow as a person and develop new skills • Francis also enjoys connecting with new people and collaborating to create enjoyable events for the student body

- Francis explains the importance of having fun in life while working towards our goals of getting good grades and that this is his reason for joining the Student Life pillar
- Francis promises to persistently improve events and contribute to brainstorming new ones with his fellow Directors and subcommittee and other pillars
- Francis' vision as a Student Life Director is to create a society in the EEE Club family so that students can have friends and memories to cherish
- As a freshman, Francis has the passion to learn more about the student body and connect with seniors to learn more along the way
- Francis will try to achieve his true potential while working towards his above goal
- Francis explains that leaders should have strong mentality and to trust one another in the community
- Francis wants to share his passion in finding happiness to everyone

Question and Answer

- Wesley Susanto/ 732B/ Y2/ Francis/ As you are new to University life, how do you adapt to it and what do you think you can bring to the team?
 - He has taken the first four weeks to adapt to studies and University and also get to know other people in EEE Club
 - He will engage the seniors and more experienced one to get to know more about the student body
 - He will also share his past experiences in leadership and together, they can brainstorm together to plan enjoyable events
- Richardson/ 590J/ Y4/ Francis/ Besides the carrot and stick method that the nominee for Vice-President (Student Life) wants to implement, what ideas do you have in mind to make your subcommittee more bonded?
 - Subcommittee Bonding Day is an important method
 - He will also reach other personally to each and everyone in the subcommittee
 - Considering how large his subcommittee is, he will take the approach of having fun with his subcommittee while being serious during work
- Teo Wei Kiat/ 639F/ Graduated/ Francis/ There will be members in your subcommittee who are seniors with more experience compared to you. Being a freshman, do you think you will be able to gain their confidence and respect?
 - He knows his capability as a freshman and that he does not have as much experience as his seniors
 - He believes that if he is able to show that he is able to handle his job as a leader and connect with one other in a humble approach, he will be able to do the job well
 - He enjoys having different opinions and wants to use this as an opportunity to get to know more people and work and grow together
- Kant Kaw Khin/ 816E/ Y3/ Francis/ Other than Subcommittee Bonding Day which is an one-off event, do you have other methods to maintain the bond within committee members?
 - He will try to reach out and know subcommittee better as individuals so that he can get to know their strengths and weaknesses and their opinions on the events that they are having
 - He wants to create a larger picture of being a family and will always reach out to the subcommittee along the year
- Violin Yapputri/ 461E/ Y3/ Francis/ As a freshman, how much do you think you know about EEE Club and how will you intend to fill in the gaps in your information and experience in order to fulfil your responsibilities?
 - He knows that EEE Club is one of the biggest student clubs with a lot of interesting events

	<ul style="list-style-type: none"> ○ He will try to introduce events similar to the ones he has conducted based on his past experiences • Ms May Lim/ Staff Club Advisor/ Francis/ Being a freshman, what do you think are the challenges you will face in understanding, catering to or serving EEE Club's target group, being multi-national and academic level? How do you plan to handle these challenges? <ul style="list-style-type: none"> ○ He will take some time to analyse and adapt to the committee and the EEE/ IEM family ○ He thinks it is a huge leap to run for this position as an international student and a freshmen ○ By connecting with others and understanding their experiences in EEE, he will have a rough gist of what they are experiencing ○ He will also share his own experiences to help students study better • Lim Yin Qi/ 213K/ Y2/ Francis/ How will you adapt to plan for events with the current COVID-19 restrictions and what if we are able to carry out in-person events? <ul style="list-style-type: none"> ○ Based on recent experiences in EEE and Hall Orientation, he will conduct online games that are fun and will get participants out of their seats ○ For physical events, he shares his plan to place small letters with motivational quotes on tables around school to make people feel better when they are walking around school • Kant Kaw Khin/ 816E/ Y3/ Francis/ How will you engage your fellow freshman to participate in our events? <ul style="list-style-type: none"> ○ Being a freshman, he will gain a lot of confidence to run in this position ○ He will also encourage his freshmen to gain confidence and show how EEE Club is organising fun events ○ He will share with them that the events are for them to relax outside of studies ○ He will also share that it is important for them to gain connections and make lifelong friends and will emphasize this to fellow freshmen
5.	<p><u>Nominee for Student Life Director</u> Candidate Name: Jocelyn Valencia Yoswara (222H) Proposer: Alvin Putera Budiman (771C) Secunder: Hansen Lienardi (422B)</p> <p><u>Speech</u></p> <ul style="list-style-type: none"> • Jocelyn explains how important university life is and how important EEE club is • Jocelyn was involved in the Student Life subcommittee of EEE Club • Jocelyn shared that she made good memories in EEE Club through making new friends and that she has also learnt several useful skills • Jocelyn felt that she grew as a person in areas such as soft skills • Jocelyn intends to go out of her comfort zone to do great things • Jocelyn is a caring person by nature and sees the good in people and thinks that everyone can contribute • Jocelyn is interested in managing Student Life events to help student have a great campus life • Jocelyn believes that she can plan great events both online and offline • Jocelyn wants make her subcommittee well-bonded while planning for events • Jocelyn considers herself responsible and hardworking and states that she will not give up easily • Jocelyn is also a Welfare and Events Director at PINTU which is an Indonesian Student Association • Jocelyn considers these experiences important for her new role

Question and Answer

- Michelle Andrea Budiarto/ 971K/ Y3/ Jocelyn/ Since you have been in Student Life subcommittee for the past year, what do you think have been lacking from the previous Student Life Directors in leadership, and how would you improve on it?
 - She thinks that the previous directors did not do well in separating roles, as some had more work than others
 - She thinks that everyone should be involved and have an equal workload
- Wesley Susanto/ 732B/ Y2/ Jocelyn/ What do you think can be done to distribute roles in the subcommittee fairly?
 - She thinks events with lots of commitment can be done separately
 - She will involve all subcommittees in events so that they feel more attached to the EEE Club
- Teo Wei Kiat/ 639F/ Graduated / Jocelyn/ All the previous nominees for Student Life Director recommended using Subcommittee Bonding Day as a platform to promote bonding amongst all the EEE Club members. Do you have any other new or unique ideas?
 - She thinks that Subcommittee Bonding Day can have more interactive games and chat sessions
 - This encourages bonding amongst members
- Teo Wei Kiat/ 639F/ Graduated / Jocelyn/ Compared to other Director roles, what traits and skillsets do you think are most important for the Student Life director role?
 - She thinks the most important skills are teamwork and communication
 - Communication is most important as there are 3 Directors in this role
 - Teamwork is important as teamwork makes a team better and this allows them to plan better events
- Lim Yin Qi/ 213K/ Y2 / Jocelyn/ If there is a conflict of ideas between you and your other Directors, how would you tackle this situation?
 - She thinks that conflicts is normal in organisations
 - She thinks that they can have conflict and management sessions to tackle and resolve their differences in ideas
- Michelle Andrea Budiarto /971K / Y3 / Jocelyn/ Do you agree or disagree with last year's system where each Student Life Director has 7 subcommittee members? Please elaborate on your reasons or plans if any.
 - She thinks this idea is great as every subcommittee will have a different job scope
 - Student Life subcommittee can have different events separately that they are able to focus on
 - This will allow them to plan better events and have sufficient manpower for those events
- Kant Kaw Khin/ 816E/ Y3/ Jocelyn/ How do you think the current Exam Welfare Initiative can be better managed?
 - She thinks the current initiative could have the preparation before the event itself
 - She thinks that it is most important to have sufficient manpower for the event, as previous ones did not have sufficient manpower
- Teo Wei Kiat/ 639F/ Graduated / Jocelyn/ Following up on Michelle's question, wouldn't splitting the subcommittee hinder the bonding within the subcommittee itself?
 - She thinks it does affect group bonding
 - She thinks to tackle this issue, perhaps the three groups could meet and plan and discuss for events together

	<ul style="list-style-type: none"> ○ This would improve bonding within the subcommittee
6.	<p><u>Nominee for Student Development Director</u> Candidate Name: Bhara Sina Murtadla (580G) Proposer: Ahmad Aufar Thoriq (561B) Seconder: Hendrick Sebastian (171A)</p> <p><u>Speech</u></p> <ul style="list-style-type: none"> • Bhara greets everyone and introduces himself • Bhara is just joining Student Development this year but he has learnt a lot about Student Development from his friends • Bhara believes that this could make up for his inexperience Student Development as his friends have told him their good and bad experiences being in Student Development • Bhara want to use his organisational experience by not focusing on just results just also the team dynamics, teamwork and process • Bhara will build team dynamics by assigning them team projects and having more casual meetings • Bhara will engage students more by conducting bonding sessions while still following COVID-19 regulations • Bhara will handle the Projects branch of the Student Development pillar • Bhara is not experienced in software-related projects, but he will create a good learning environment where students can make longer-lasting projects • Bhara will make projects that are enjoyable by both participants and his committee • Bhara wants to make a great learning environment such that even when his committee is not part of the committee in the future, they will still be proud of their projects and include them in their resume • Bhara will not create high expectations in order to make sure he achieves his goals and that he does not break people's expectations in the department <p><u>Question and Answer</u></p> <ul style="list-style-type: none"> • Lee Jinhon/ 662K / Y3/ Bhara/ How do you aim to motivate your subcommittee to work on a common goal? <ul style="list-style-type: none"> ○ He will set a common goal on the first meeting before they start on projects ○ He will get them to share their goals and expectations and set a common goal that they can achieve in their term • Kant Kaw Khin/ 816E/ Y3/ Bhara/ Do you have any ideas for Student Development projects for upcoming year? <ul style="list-style-type: none"> ○ He does not have big ideas for now but has an idea for a small project ○ He plans to have a Telegram chatbot where EEE Club can advertise their events and administrative matters such that EEE students can be reached out to personally • Teo Wei Kiat/ 639F/ Graduated/ Bhara/ As you were a Student Life subcommittee member last year, what made you change your mind to join the Student Development pillar instead? <ul style="list-style-type: none"> ○ He wants to make a bonded Student Development pillar as he thinks it was not as bonded as other subcommittees ○ He usually works on team bonding and events so will use this as an advantage to bond the subcommittee members ○ He wants to get to know each of the subcommittees better in terms on personalities and objectives

	<ul style="list-style-type: none"> Philip Lee Hann Yung/ 382D/ Y3/ Bhara/ How do you intend to handle subcommittees with different stages of skills and experience and utilise their maximum potential? <ul style="list-style-type: none"> He thinks at the beginning, the subcommittee could be of different skill levels among the student He will conduct monthly or fortnightly meetings to understand the progress of the subcommittee and advise them Every subcommittee member will also get to compare their progress with one another through meetings He will help those whose progress is not as good as others Kanishk Srivastav/ 059H/ Y3/ Bhara/ How do you plan on implementing projects without having background in Infocommunications as mentioned in your speech? <ul style="list-style-type: none"> He wants to implement a learning environment for the subcommittee so he will not choose sophisticated projects as he does not want to burden the subcommittee He will implement projects that he has already done If he has not done the projects before, he believes he is a fast learner and will use Youtube and Google to learn it This will also help them to learn together Lee Jinhen/ 662K / Y3/ Bhara/ Considering your experience in the Student Life team, do you foresee any changes to how the Student Development conducts events or projects? <ul style="list-style-type: none"> He will gather the team first for ideas, progress and flow of events He will discuss everything and will track the progress and team dynamics from the meeting He wants to increase the meetings and do the planning together Kant Kaw Khin/ 816E/ Y3/ Bhara/ For the last two committees, many Student Development projects were discontinued after a while and there was no progress. How will you motivate your committee to achieve progress in their projects? <ul style="list-style-type: none"> Every two meetings, he will give the subcommittee free treats to motivate them to put more effort This will also provide them feeling of being part of the Student Development committee Kant Kaw Khin/ 816E/ Y3/ Bhara/ What are some leadership qualities you possess that will help you lead your subcommittee? <ul style="list-style-type: none"> A great leader should hear more ideas from the subcommittee He will not reject anything from the subcommittee but filter the best and worst ideas to increase their motivation and feel accepted by the leader Whenever the subcommittee makes a mistake, he will tell them nicely and help them so that they will not feel helpless and instead, feel happy that they are helped
7.	Kant Kaw Khin proposed a break of 5 minutes. Leo Chang Jing seconded the motion.
8.	<p><u>Nominee for Student Development Director</u> Candidate Name: Yap Qi Long, Marcel (667A) Proposer: Yong Li Yao (420A) Seconder: Teo Kai Xin Hazel (004C)</p> <p><u>Speech</u></p> <ul style="list-style-type: none"> Marcel has been in student leader position most of his life and knows how to work in a team and execute a vision Marcel was involved in EEE Outreach Induction Fiesta and he had to plan games Marcel enjoys planning games and meeting new people

- Marcel may not have as much experience as the other candidates, but he has the heart to help the students
- Marcel thinks that EEE is a difficult course and he wants to boost academic support for those that needs help
- Marcel wants to start same year study groups.
- Marcel wants to call on people that want to help their peers and group them with those that are academically weaker
- Marcel believes that roping in people with the same year will enable bonds to be formed
- Marcel wants to improve the Course Feedback Survey
- Marcel plants to use a soft approach to entice people to complete the survey with rewards, or a hard approach where he would make it compulsory to complete the surveys
- Marcel thinks the feedback survey is not helpful if there is no follow-up
- Marcel will ensure this follow-up by improving the student-staff relationship and will organise more student-staff meetings
- Marcel wants to implement these plans by walking the ground, and would adapt and make sure the ideas succeed
- Marcel wants students to have a better education and life in EEE

Question and Answer

- Teo Wei Kiat/ 639F/ Graduated/ Marcel/ Did you participate in any Student Development events last year, and what are your thoughts on improving them?
 - He did not participate in any events
 - The only experience he got was participating in EEE Outreach events
 - His thoughts on Student Development events are not very clear
- Kanishk Srivastav/ 059H/ Y3/ Marcel/ Can you share your plans for the year and how do you plan on taking feedback from the students?
 - For feedback, he would like to create an easier channel to give feedback, e.g. Telegram or Discord
 - For the Course Feedback survey, he believes his Vice-President (if to be elected) wants to do it twice a semester
 - He would do it through making it compulsory, but is not sure of how feasible it is
 - Another approach is to entice them and he thinks he can try a solution between these two extremes
- Kant Kaw Khin/ 816E/ Y3/ Marcel/ Since you did not participate in any Student Development projects, how do you intend to lead your subcommittee and bridge the gap in experience?
 - He plans to ask around for the fine details of the job and learn about it before the subcommittee comes in
 - He can also ask for advice from the experienced subcommittee, and he believes that they can both learn from one another
 - He will also ask his seniors for help
- Kant Kaw Khin/ 816E/ Y3/ Marcel/ Why did you decide to run for EEE Club as the Student Development Director?
 - He realised that there are a lot of problems in EEE
 - He thought that he can try to help people as much help as possible as EEE is a difficult course
 - He wants to give support to those people in need
 - He wants people to have more avenue to get the help they need
- Lee Jinhen/ 662K / Y3/ Marcel/ Do you agree that Student Development is the first body which students turn to if they face problems in their academics? If not, how would you improve the student's impressions of us?

	<ul style="list-style-type: none"> ○ He thinks that they are the first level between student and staff ○ He would improve confidence by publicizing the achievements that they have done ○ He hopes this would make more students give feedback ● Philip Lee Hann Yung/ 382D/ Y3/ Marcel/ How do you intend to obtain funds and vouchers for the enticement that you mentioned previously? <ul style="list-style-type: none"> ○ He needs to check if it is feasible ○ If not, independently he can do canvassing to raise funds ○ He would work with the Business Director to get vouchers and sponsorships ● Hazel Teo/ 004C/ Y2/ Marcel/ What are you going to do differently compared to the previous directors if you are nominated? <ul style="list-style-type: none"> ○ He was told that there are some problems plaguing the students ○ He would try to solve those problems ○ Regarding PYP solutions, he will source for volunteers ○ He thinks answers for PYP solutions should go through multiple rounds of checking and he will also ask professors independent questions to get the correct answer ○ He wants to improve the Course Feedback Survey promotion and let more people know about it in order to gain important feedback ● Noah Winston Ng/ 670K/ Y4/ Marcel/ What academic workshops do you want to offer to EEE students? <ul style="list-style-type: none"> ○ He would look at EEE Club's connections and see what he can do from there ○ Currently, he can only think about inviting seniors to share their experience ○ He thinks that workshops on mental well-being and study tips can be done and he can get the school counsellor to help to promote a healthy state of mind during exams <p>Teo Wei Kiat proposed for a 5-minute time extension. Lim Yin Qi seconded the motion.</p> <ul style="list-style-type: none"> ● Michelle Andrea Budiarto/ 971K/ Y3/ Marcel/ As the Student Development Director, you have to find students to do the solutions for last year's Past Year Paper. How do you reach out to larger number of students as currently it is only based on word-of-mouth and ensure that their answers are correct? <ul style="list-style-type: none"> ○ He will blast it through the various channels and put-up physical posters ○ Some people that do the question might not get it right, therefore he suggests the multiple layer idea, where he get multiple people to do the papers and take the common answer ○ For certain questions, he can ask the professors for guidelines on how to get the correct answer ○ He thinks that sourcing people would be difficult as people would only do it when there is an incentive involved ○ He thinks that this part would be a challenge ● Teo Wei Kiat/ 639F/ Graduated/ Marcel/ Industrial Interviews is an initiative carried out by the previous 2 committees. What are your thoughts on it? Industrial Interviews provide a platform for alumni to share their experience, and students can gain more knowledge about their prospective careers, in case you are unaware. <ul style="list-style-type: none"> ○ He thinks that it is good and would like to continue it ○ He is uncertain about his job opportunities as IEM is not exactly well known outside NTU
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	<ul style="list-style-type: none"> ○ He thinks Industrial Workshops is a very good initiative and provides good exposure for students to know more about industries and for industries to get to know about IEM students <p>Teo Wei Kiat proposed for a 5-minute time extension. Michelle Andrea Budiarto seconded the motion.</p> <ul style="list-style-type: none"> • Kant Kaw Khin/ 816E/ Y3/ Marcel/ How would you convince the professors and the school to implement the changes that you desire in the case of a conflict of interest? <ul style="list-style-type: none"> ○ He thinks that you have to look at both side and not blame everything on the staff ○ He wants to improve student-staff relationship ○ He thinks that you must look at it on a case by case basis • Lee Jinhen/ 662K / Y3/ Marcel/ Students should be given free access to past year paper solutions, why and why not? <ul style="list-style-type: none"> ○ He thinks that solutions should still be priced as these are efforts by students ○ He understands that it is not expensive, and maybe he can discuss it with the bookshop • Kant Kaw Khin/ 816E/ Y3/ Marcel/ Why did you decide to go for a Management Committee position instead of subcommittee position, even though you have no prior experience in EEE Club? <ul style="list-style-type: none"> ○ He did it as he wanted to apply for it and learn from the job ○ He states that this is the kind of person he is ○ He thinks that he would have no problem in learning on the job ○ He wanted to join subcommittee last year but forgot to sign up ○ He decided to try for the role this year
9.	<p><u>Nominee for Communication Director</u> Candidate Name: Vanessa Christy Chandra (341K) Proposer: Nguyen Phuc Truong (269E) Secunder: Nicholas Eric Geraldo (263H)</p> <p><u>Speech</u></p> <ul style="list-style-type: none"> • Vanessa was mesmerized by the EEE Club publications and how insightful and engaging the content are • Vanessa is inspired by the Industrial Interview and the Humans of EEE content • Vanessa thinks that they provide very valuable experience • Vanessa wants to give back to the club and therefore she is running for the Management Committee • Vanessa would make improvements in publicity and publications • Vanessa thinks that the most important thing would be to think about what the audience need and what they want to see and hear from us such that the student body is constantly updated • Vanessa wants to work with other student bodies to create content • Vanessa wants to give students daily or weekly reminders to encourage them • Vanessa wants to always listen to what students want by gathering feedback, as after all her goal is to serve the students better • Vanessa also wants to build a safe space and become a hard working facilitator to get people to share and express their feelings and creativity • Vanessa looks forward to creating a bond with her other committee members so that they would be more open in giving their opinion

	<ul style="list-style-type: none"> Vanessa has had experience in various roles where she has to create publicity materials, take photographs and make captions for social media posts <p><u>Question and Answer</u></p> <ul style="list-style-type: none"> Wesley Susanto/ 732B/ Y2/ Vanessa/ As a Communication Subcommittee member last year, what do you think can be improved in the matter of managing the subcommittee? <ul style="list-style-type: none"> She will try her best to know her members better She thinks that this is important as it does not make sense to engage a larger community when you cannot even engage a small community Lim Yin Qi/ 213K/ Y2/ Vanessa/ What actions would you take to engage your subcommittee with the COVID-19 restrictions? <ul style="list-style-type: none"> She will have more bonding sessions with them by having a weekly Zoom meeting She would engage them and check on their well-being Kant Kaw Khin/ 816E/ Y3/ Vanessa/ Looking at our current Instagram page, what do you think is the advantage or disadvantage of our current design? <ul style="list-style-type: none"> She thinks that it currently looks really attractive The greatest advantage would be that the audience would get attracted to the content immediately The disadvantage would be that for content, it could be improved in terms of engagement Michelle Andrea Budiarto/ 971K/ Y3/ Vanessa/ How do you plan to work with subcommittee with different design styles? <ul style="list-style-type: none"> She would first have a discussion with them to settle the differences Afterwards, they can align their opinions and work towards their goal and make the publication effective Ms May Lim/ Staff Club Advisor/ Vanessa/ If chosen, you will be in a team dealing with EEE Club's branding. How do you think that communication to EEE students varies or are similar to other EEE student bodies like Garage@EEE and MLDA@EEE? <ul style="list-style-type: none"> She thinks the difference would be the goal of the club, whereby Garage@EEE and MLDA@EEE are more of interest clubs EEE Club's goal is to gather students on a more daily basis and care for their welfare She would give her best in supporting the other committees to support the events Kant Kaw Khin/ 816E/ Y3/ Vanessa/ Branding committee is usually the busiest committee as we go from deadline to deadline throughout the year. How would you encourage your subcommittee throughout the year? <ul style="list-style-type: none"> She would plan all the work tasks starting from the beginning She would make sure that all publication would be prepared before deadlines Kant Kaw Khin/ 816E/ Y3/ Vanessa/ Even though our publicity materials were well designed, our engagement levels still remain lower than desired. Do you have any ideas to increase engagement on our social media platforms? <ul style="list-style-type: none"> She thinks that other social media platforms could be used other than Instagram She thinks that physical posters could be used In the long term, if these methods do not work, she would find another method to increase the effectiveness of publication
10.	<p><u>Nominee for Communication Director</u> Candidate Name: Marcus Tan (687L)</p>

Proposer: Liu Zhaoyan (064B)
Seconder: Javiar Mah Hao Xuan (938H)

Speech

- Marcus knew that he wanted to run for Communication Director as it opens up many opportunity for him to grow and learn skills that are beyond academics
- Even though Marcus is introverted, he is curious by nature and will step out of his comfort zone
- Marcus also like to meet new people as they have new stories to share
- Marcus believes his experiences suits the role of Communication Director
- Marcus went for a Summer Internship when he learnt more about the construction industry
- Marcus was tasked to communicate with different stakeholders during his internship
- During National Service, Marcus also worked directly under his Commanding Officer and was responsible for liaising with other departments in the office for collaborations
- Marcus is a highly-motivated individual who takes pride in what he does and does it well
- Marcus' motto is if he is not going to do something well, then might as well not do it
- Marcus promises to do his 110% during his term and be the voice of EEE and make sure people are heard
- Marcus believes that everyone can learn from one another and work together

Question and Answer

- Lim Yin Qi/ 213K / Y2/ Marcus/ From your previous experiences liaising with different people, how will you use those experiences to better the communication between EEE Club and other student bodies?
 - With previous experiences, he has learnt to work with many different sorts of people and their special personalities and work-style
 - He will understand how other people work and will adapt to their style to ensure smooth operation and that goals are reached in due time
- Lim Yin Qi/ 213K / Y2/ Marcus/ Do you have any ideas on how the club can increase readership for EEE Happenings?
 - He understands that EEE Happenings is a weekly newsletter by EEE Club
 - To increase readership, he would condense the information into bite-sized information such that students can take a glance at it and immediately understand what is happening
- Kant Kaw Khin/ 816E/ Y3/ Marcus/ As a Communication Director, you are not only in-charge of communicating with other student bodies, but also in-charge of EEE Happenings. Do you have any designing experience and any experience doing up infographics in the past?
 - Regarding infographics, he has designed infographics back in Junior College (JC) for Project Work
 - He was also tasked to design a mural art back in JC to showcase what littering would cause to the community and this mural art was painted in various HDB blocks around school
 - He has a decent amount of experience designing artworks and infographics that allow people to understand what we are trying to showcase to them
- Teo Wei Kiat/ 639F/ Graduated/ Marcus/ Besides the newsletter, do you have any other plans on other mediums of communication?

	<ul style="list-style-type: none"> ○ He suggests having a milestone event for Instagram – if the club’s Instagram page reaches a certain number of followers or shares for a specific post ○ He thinks there is potential in tutorial groups – most of the physical interaction between students comes from tutorial groups ○ He thinks the club can come up with even more events that would engage the student body • Kant Kaw Khin/ 816E/ Y3/ Marcus/ How would you deal with a scenario where other student bodies are unresponsive to your messages? <ul style="list-style-type: none"> ○ If he is unable to contact any individual or organisation, he would try his best to get through to them using other ways – through another point of contact or physically try to meet them ○ If that fails, he will just wait for them to respond ○ He does not think physically meeting up with them would be feasible during this time period as the other party might be uncomfortable ○ He would try to get through to them online • Kant Kaw Khin/ 816E/ Y3/ Marcus/ For the last two committees, the relations committee was not tapped on to their full potential. Do you have new ideas for content that we can produce? <ul style="list-style-type: none"> ○ He wants to explore other social media platforms like TikTok because it gains a lot of online traction ○ He thinks this will require quite a lot of manpower and time as there is videography required ○ He thinks it might be tough but worth a shot • Kant Kaw Khin/ 816E/ Y3/ Marcus/ Did you participate in any EEE Club event last year and how do you think the publicity for that event can be improved? <ul style="list-style-type: none"> ○ He participated in Induction Fiesta and Efnitiy as a Group Leader last year but is unsure if they are under EEE Club ○ He has participated in Exam Welfare Initiative events and thinks it is well-thought out as students are incentivised to come down ○ Students feel that they are being well-supported during strenuous times like examinations • Kant Kaw Khin/ 816E/ Y3/ Marcus/ Since you mentioned that you participated in Exam Welfare Initiative, how do you think the publicity for EWI can be improved? <ul style="list-style-type: none"> ○ He thinks the publicity is already quite good ○ One way to improve would be to increase the interaction and put up posters around the school buildings so that students will notice and get hyped up for the event
11.	<p><u>Nominee for Business Director</u> Candidate Name: Wang Weiqi (928E) Proposer: Yeow Ying Kang Matthew (888G) Secunder: Wong Kang Hong (042E)</p> <p><u>Speech</u></p> <ul style="list-style-type: none"> • Weiqi shares that she came from a Junior College and had very little experience in management • Weiqi wanted to take time to learn more soft skills • Weiqi participated in various clubs in her freshman year to gain more exposure in management skills • Weiqi is confident that she can value-add to EEE Club and student body with what she has learnt

- Weiqi was part of the Business subcommittee in Hall 9 where her job was to handle liaison with the partners of Hall 9
- Weiqi picked up critical skills that would complement and value-add to her role as a Business Director
- Weiqi is also an active member in Garage@EEE Start-up Portfolio where she managed student innovators
- Over the past academic year, Weiqi has learnt the importance of communication and active-listening which will help her understand both the committee and student body before making decisions
- Weiqi believes as a leader, she should harness the diversity of opinions and differences so that perspectives can be seen from many different angles
- Weiqi's goal is to be the bridge between partners as the voice of EEE Club and the student body
- Instead of being two separate identities, Weiqi wants to form a community between the partners and the student body
- Weiqi hopes that partners and sponsors of EEE Club can meet the relevant needs of our student body
- Weiqi's focus will always be on what is best for the team and outcome for the greater good of the student body
- Weiqi understands that initiatives are restricted due to COVID-19 but is confident that she will be able to step up to the role of providing a unique experience for the student body

Question and Answer

- Kant Kaw Khin/ 816E/ Y3/ Weiqi/ How will you improve the pre-existing email template to send to companies?
 - She wants to personalise the templates according to what the companies' expectation are
 - She thinks that instead of having a template, it will be more meaningful to make it more personal and to have a better brand
 - She thinks personalising it will build a better relationship with the company
 - She wants to do research on the companies' motto and vision and this will be sufficient to improve the emails to sponsors
- Teo Wei Kiat/ 639F/ Graduated/ Weiqi/ What challenges do you foresee for this position?
 - She thinks EEE is a very large student body so sourcing for sponsors will be more difficult, especially during COVID-19
 - She thinks there is nothing she cannot surpass
 - She can use EEE Club's branding as an advantage
 - EEE being a large student body can be an advantage if she can find a suitable demographic for the company
- Michelle Andrea Budiarto/ 971K/ Y3/ Weiqi/ What would you do in an event where a sponsor has agreed to sponsor EEE Club but then cannot be reached? What would you do to prevent this from happening?
 - She will do research on the company and will use Google to see their reviews and company culture from Glassdoor to see how they are like
 - If she does a preliminary search on the company, she can eliminate the kind of problems that they can foresee
 - Instead of focusing on certain sponsors, she wants to broaden the search so that they are not reliant on any one sponsor
 - If a sponsor backs out, they will not make a big impact if there are other sponsors

	<ul style="list-style-type: none"> • Kant Kaw Khin/ 816E/ Y3/ Weiqi/ There has always been a trade-off between personalising emails and sending out mass emails. How would you ensure that the emails are still personalised while mass sending is done? <ul style="list-style-type: none"> ○ She thinks that this is a team effort ○ She wants to start sending out email earlier so that they can do better time management by using Excel files ○ She can make emails more personalised in order of the category of sponsors ○ There will be a trade-off but the return of personalising emails are higher and the pros outweigh the cons • Teo Wei Kiat/ 639F/ Graduated/ Weiqi/ Besides procuring sponsorships, what other aspects can you contribute to the club? <ul style="list-style-type: none"> ○ One of her goals is to create a community between sponsors and the student body ○ Instead of using the sponsor just for sponsorship, there are many other opportunities they can explore ○ She wants to collaborate with other departments in EEE for industrial visits with the sponsors so that she can meet their expectations for publicity and students can benefit from exposure outside of their curriculum • Michelle Andrea Budiarto/ 971K/ Y3/ Weiqi/ How would you keep your subcommittee motivated throughout the year, since we know that finding sponsors is not easy and they are bound to get rejections? <ul style="list-style-type: none"> ○ She thinks rejection is quite normal and she wants to set expectations ○ She thinks if everyone is aligned to a common goal and they are bonded, it is easier to see the common goal ○ She promises to this will not just be work but more like a community and a family where they all aim to contribute to a single goal ○ If the subcommittee is bonded and they have a culture, she thinks that this will not be an issue • Kant Kaw Khin/ 816E/ Y3/ Weiqi/ As a Business Director, you are not just in-charge of sponsors. How would you manage your time and commitment between the two different parts of the Business committee? <ul style="list-style-type: none"> ○ She thinks that time management will one of the issues that she will face as a Business Director ○ She believes that if she plans her timetable and workload for her studies and being part of the Management Committee, it will be easier for her to manage her subcommittee ○ She does not think it will be an issue as she is passionate ○ She is also in Garage@EEE Start-up portfolio and what she learnt there will supplement what she will do as a Business Director • Kant Kaw Khin/ 816E/ Y3/ Weiqi/ Since you are in the Business committee for both EEE Club and Hall 9, what do you think are the advantages and disadvantages of both committees? <ul style="list-style-type: none"> ○ In EEE Club, workload was lesser as timeline was more spaced out ○ She did different things for both subcommittees ○ One of the main advantages is that whatever she did in Hall 9 will definitely supplement what she did in EEE Club Business subcommittee as she helped to procure sponsors ○ Since she has not fully experienced being in EEE Club Business subcommittee, she thinks it will be something new to her as Hall 9 subcommittee is of a smaller scale ○ She wants to learn on the go and she will improve the system as she has a third-person perspective
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	<ul style="list-style-type: none"> • Kant Kaw Khin/ 816E/ Y3/ Weiqi/ One of the problems we faced as the 39th EEE Club is that students come to our events with the mindset of getting “freebies”. Do you think your job scope will be detrimental to EEE students’ mindset for that? <ul style="list-style-type: none"> ○ She does not think so ○ She thinks that students will come to the events due to “freebies” but they should keep the students involved and give them opportunities to participate in the events ○ She wants to provide an experience for the students through the freebies ○ If they give them a unique experience, it will change their mindset ○ Her job scope will supplement the goal and fuel the initiatives ○ Students might have come for the “freebies”, but it will not be the end-goal • Teo Wei Kiat/ 639F/ Graduated/ Weiqi/ Regarding the quantity of sponsorships, EEE is often on the lower side when compared with other schools. What do you think is the problem and how will you improve it? <ul style="list-style-type: none"> ○ She thinks that the problem is with the common perception of engineering students as not being involved in their school community ○ When she was at her previous internship, her company did not want to sponsor engineering societies as they feel that they might not reap the benefits as students are not involved ○ She believes that by improving our branding and showing the companies that we do not just want “freebies”, companies will perceive the club in a different light ○ She wants to use the club’s Instagram page and proposals to show sponsors that the club is a united club so that she can improve the quantity and build a closer relationship with the sponsors
12.	A.O.B
13.	Kant Kaw Khin proposed the end of the meeting. Leo Chang Jing seconded the motion. The meeting was called to an end at 2200Hr, 3 September 2021.

Minutes prepared by:



Leo Chang Jing
EEEC Election Officer

Minutes vetted by:



Kant Kaw Khin
EEEC Returning Officer