

NANYANG TECHNOLOGICAL UNIVERSITY
28th Students' Union Council
4th meeting of the 28th NTUSU Council

Date: 18 January 2019

Time Started: 1930

Venue: Meeting Room 1 & 2

Present on Time	Club Represented/ Position Held
Non-Academic Constituent Club	
1. Wong Liang Bei	President – CAC
2. Ang Jun Heng Sean	Vice-President – CAC
3. Ong Xian Jun	President – SC
4. Clement Ang Yong Zuo	Vice-President – SC
5. Chan Kah May	President – WSC
6. Jeline Chia Sin Ning	Vice-President – WSC
Academic Constituent Club	
7. Kwok Quan Rui	President – ADM
8. Kathleen Ooi Siew Min	President – ASE
9. Tommy Antony	President – CEE
10. Muthukumaran S/O Govinda Rajoo	President – EEE
11. Gabriel Tan	President – LKCSOM
12. Ho Qing Xuan Nigel	President – MAE
13. Marco	President – MSE
14. Andre Chew Tai An	President – NBS
15. Teo Wei Chi, Nicholas	President – NIE
16. Justin Chia Cheng Ze	President – SBS
17. Goh Feng Tian	President – SCBE
18. Lim Cedric	President – SCSE
19. Cleo Tan Wei Ting	President – SOH
20. Tan Cheryl	President – SPMS
21. Tom Lim Bao Ming	President – SSS
22. Ho Kai Feng	President – WKWSCI
Union Executive Committee	
1. Edward Lim Xun Qian	President
2. Choo Ying Xuan Tiffany	Vice-President (Corporate Communications)
3. Serene Lim Hui Geok	Vice-President (Student Activities)
4. Wong Wei Xiang Alvin	Honorary General Secretary
5. Koh Jia Hao Marcus	Human Resource Executive
6. Denise Jang Wen Sze	Honorary Financial Secretary
7. Thum Yong Ze Aloysius	Welfare Executive (Development)
8. Andy Teo Kok Leong	Welfare Executive (Student Life)
9. Cheng Si Min	Corporate Communications Executive (Branding)
10. Gwyneth Thong Yuan Ting	Corporate Communications Executive (Relations)
11. Nguyen Huu Tien	Information and Research Executive
12. Corliss Ong Wei Ting	Operations Executive
13. Bryan Michael Chiew Sen	Integration Executive
14. Douglas Tan Chang Yang	Corporate Liaisons Executive
15. Ow Jie Liang	Business Projects Executive
16. Liew Yew Meng Royston	Finance Executive
17. Tseng Yu Qian Madeline	Student Engagement Executive
18. Ashley Lim Xin Yi	Orientation Executive

Observers 1. Vinod Segar Associate Body Representatives 1. Koh Kai Lun 2. Low Zhen Hui, Jeremy	Orientation Associate Executive President – Hall 10 President – Hall 15
Late with apologies	Position Held
1.	
Absent with apologies	Position Held
1. Ler Puay Him 2. Cheng Xin Ze 3. Sheena Lee Jia En	President – Hall 2 President – Tanjong Hall Advisor



Meeting Agenda

1. Adoption of 3rd Meeting Minutes
2. The First Step Updates
3. PDPA Briefing
4. Feedback Platform
5. Clubs and Societies' Booking Rights
6. Hall Admission Scheme
7. Environmental Workgroup
8. Empowerment Workgroup
9. AOB

No	Agenda	Action
1.	<p><u>1.1 Adoption of 3rd Meeting Minutes</u></p> <p>Proposal to move on to first agenda: Proposer: Mr Ow Jie Liang Seconder: Ms Serene Lim Hui Geok</p> <p>Proposal to adopt the 3rd Council Meeting Minutes Proposer: Mr Wong Wei Xiang Alvin Seconder: Mr Tom Lim Bao Ming</p> <p>The minutes of the 3rd Council Meeting was adopted by the Council.</p>	
2.	<p><u>2.1 The First Step Updates</u></p> <p>Proposal to move on to second agenda: Proposer: Ms Gwyneth Thong Yuan Ting Seconder: Ms Choo Ying Xuan Tiffany</p> <ul style="list-style-type: none"> • Mr Edward Lim Xun Qian reiterated that The First Step aims to encourage employers to hire in a more holistic manner. NTUSU is bringing student leaders from SMU and SUTD together to promote inclusive hiring practices that goes beyond academic grades to focused on the skills required at the workforce. He wanted NTU students to be employable and participate in campus life activities to hone such skills. The conference will be covered by several media outlets and Channel 8 is conducting a live interview on the evening of the conference date. • Ms Serene Lim Hui Geok shared saying the programme is from 9.15am to 2pm. Everyone will be seated by 9.45am, and the event would carry on. The highlight of the event would be the panel discussion. There would be 2 panel discussions, followed by a question and answer session. There would then be a signing of the MOU, witnessed by Mr Ong Ye Kung. • Mr Edward Lim Xun Qian shared, saying that the MOU is a declaration of Singapore's first high-level partnership between a students' union and a federation representing employers. • Ms Serene Lim Hui Geok then shared the current seating plan, stating that there would be approximate 550 attendees. Since it is a NTUSU event, she requested help from the Council to help with the event. • Ms Choo Ying Xuan Tiffany shared about the descriptions of the key members who are attending this event. She reiterated that the local media is coming down, thus this is considered a large-scale event. 	

	<ul style="list-style-type: none"> Following that, the 3 deputy head liaisons, Mr Bryan Michael Chiew Sen, Mr Ow Jie Liang and Mr Liew Yew Meng Royston went up to present their updates. Mr Liew Yew Meng Royston said that he was the liaison for all companies attending. He said that from Eventbright, there are 297 companies signing up. He said that Mr Bryan Michael Chiew Sen said that the total number of CEO and HR leads is about 160. He said that the main bulk of the big companies are either from personal connections or introductions by Ms Jennie. He said that he hoped for everyone's support due to the huge scale of this event. <p>Proposal for time extension Proposer: Ms Cleo Tan Wei Ting Seconder: Mr Andy Teo Kok Leong</p> <ul style="list-style-type: none"> Mr Ow Jie Liang said that he is expecting 250 students, however it is oversubscribed. Also, he said that there are 20 student helpers. Attrition was accounted for and it would hit the safety mark of 250 students. He said that SMU career office called him and said that the SMU president is trying his best to increase numbers from SMU. Ms Cleo Tan Wei Ting said that the academic presidents have no name cards to facilitate this event. Mr Thum Yong Ze Aloysius said that the name card providing service is from NTU Mr Lim Cedric enquired that there is no NTU student on board as the speaker Ms Serene Lim Hui Geok emphasized that this is a quad-university event. 	
3.	<p><u>3.1 PDPA Briefing</u></p> <p>Proposal to move on to third agenda: Proposer: Ms Ashley Lim Xin Yi Seconder: Ms Cheng Si Min</p> <ul style="list-style-type: none"> Ms Choo Ying Xuan Tiffany said that she went for a PDPA workshop which accesses how the schools have been collecting information and to check if personal data was dealt safely. She also reminded to not collect NRIC numbers. Anything that can be linked to anyone is considered personal data (e.g. phone numbers or matric numbers). She also said that she reached to the non-academic clubs as well as some academic clubs. She urged all presidents to draft out a concept to see if data has been deleted after a stipulated time. Also, she said that the access of such documents should be limited. She shared a case when an event was done, and somehow the information was leaked out. The event organizers got into trouble at the end. She said that the due date for all the data to be submitted is due on Monday, 21st Jan. 	
4.	<p><u>4.1 Feedback Platform</u></p> <p>Proposal to move on to fourth agenda: Proposer: Ms Corliss Ong Wei Ting Seconder: Ms Serene Lim Hui Geok</p> <ul style="list-style-type: none"> Ms Gwyneth Thong Yuan Ting spoke about the feedback platform update, saying that the feedback platform should come easily to the students, and sent the link to everyone for them to try. She said there are many categories of issues to separate the data as well as to give their email so that there can be follow-up emails. A summary of responses can be seen, which includes all the responses such as the category of issue and their respective responses. She said that she intends to let each president 	

	<p>determine who from their club can access. She said that it is also password protected. She also mentioned that if some presidents do not want to use this feedback platform, they can use their respective feedback platforms.</p> <ul style="list-style-type: none"> • Ms Tan Cheryl asked if there is anything to verify if the matric number is valid and asked if there is a typo in email, how would she contact them. • Ms Gwyneth Thong Yuan Ting said that there are resources to verify but if there is a typo in email, it might be hard to get back to them. • Ms Tan Cheryl asked when the feedback platform would be up. • Ms Gwyneth Thong Yuan Ting said as soon as possible. • Mr Ho Kai Feng asked if the stream of responses would be regularly sent • Ms Gwyneth Thong Yuan Ting said that the responses would be sent weekly. 	
5.	<p><u>5.1 Clubs and Societies booking rights</u></p> <p>Proposal to move to next agenda Proposer: Ms Corliss Ong Wei Ting Seconder: Ms Serene Lim Hui Geok</p> <ul style="list-style-type: none"> • Mr Ho Qing Xuan Nigel shared about the bookings done by individual clubs or societies. He said that during the exam periods, some clubs are booking the rooms for their own students from ARC and felt that he is pushing the limits if he is booking the rooms for the students. Also, not all the rooms are air-conditioned, and he does not want to make it a competition to see which club could book more rooms. • Mr Edward Lim Xun Qian suggested that the bookings can be scrutinized further or during exam periods, the bookings can be totally blocked off. • Mr Ho Qing Xuan Nigel said that ARC is clearly a public area. He said that he saw clubs who booked a room everyday to study instead of having meetings. • Ms Serene Lim Hui Geok said that she can compile proper data to show it to SAO, as well as to propose a solution to them so that they can understand the situation better • Mr Tom Lim Bao Ming said that we should go to SAO straight to ask for the data. • Ms Serene Lim Hui Geok said that it is not so straightforward and can ask the Campus Life Committee and get their inputs. • Ms Gwyneth Thong Yuan Ting said that some students are booking tables by putting their stuff on the table. • Mr Thum Yong Ze Aloysius said that the welfare standing committee would put measures in place to prevent such problems from happening in future. 	
6.	<p><u>6.1 Update on Hall Admission Scheme</u></p> <p>Proposal to move to next agenda Proposer: Mr Nguyen Huu Tien Seconder: Mr Bryan Michael Chiew Sen</p> <ul style="list-style-type: none"> • Mr Andy Teo Kok Leong said that he went to meet the HAS and there are some changes to it. He spoke about the different parts of this agenda. The first part is that the contribution of the roomie is considered. If the roomie has no contribution, it would be hard for him to get into a hall. He said that to get a hall of their choice, their effort to the school or club must be fair. He also said that HAS supported the stand, stating that it is much fairer as both sides of roomies must contribute to the school instead of just 1 party. Thus, he said that there would be no free-riders and everyone should 	

participate in at least 1 activity. He said that now, everyone has a choice whereas to choose whether getting a desired roommate or a desired hall is more important. He asked for everyone's opinion on this and no one disagreed to it.

- Mr Andy Teo Kok Leong spoke about part 2 of the agenda, saying that students who are wheelchair bound would be allocated to a hall nearer to their school. He said that in the student's leader scheme would be the top 4 (president, vice-president, HFS and HGS) of all the constituent clubs and halls. He said that all the top 4s would be given priority to a hall. Thus, he would like to seek the council's opinion to include or invite all the remaining council members into this Student Leader's Scheme.
- Mr Lim Cedric asked about some clubs having 2 vice-presidents, thus they have a top 5 instead.
- Mr Andy Teo Kok Leong said that to prevent schools from adding more vice-presidents in future batches to benefit in this area.
- Mr Ho Kai Feng said that the President and Vice-Presidents from WKW are year 4s thus it is not beneficial for them, and if it would be possible for their slots to be transferred to other members within the committee.
- Mr Andy Teo Kok Leong said that the rules of hierarchy must be done. (Pres → VP → etc)
- Mr Kwok Quan Rui Desmond spoke about some members being co-opted so they might not be eligible for this.
- Mr Muthukumaran S/O Govinda Rajoo said that for EEE, there are 3 VPs thus he would like to have the flexibility of choosing him and the 3 VPs instead.
- Mr Bryan Michael Chiew Sen added on, saying that by doing that, it would add a lot of subjectivity on this, which was why Mr Andy Teo Kok Leong added 4 titles instead of 4 slots for any club.
- Mr Muthukumaran S/O Govinda Rajoo then said that his VPs have a higher role and they do more work as compared to the other roles of his club.
- Mr Andy Teo Kok Leong addressed that point, saying that this scheme can be done if the HGS and HFS allow this point.
- Ms Wong Liang Bei asked about the rest of her EXCO members, asking for their tier.
- Mr Andy Teo Kok Leong said that they would be under tier 1.

Proposal for Time Extension

Proposer: Mr Liew Yew Meng Royston

Seconder: Ms Tan Cheryl

- Ms Tan Cheryl suggested that if she could fix the 4 roles who have this privilege first so that it can fixed for future batches.
- Ms Cleo Tan Wei Ting said that she felt that the top leadership of each club should have the decision to fix the top 4 who are awarded with this privilege.
- Mr Bryan Michael Chiew Sen then said that the other clubs might want to maximize this scheme for his club, thus making this situation more complicated. He then reiterated that if the leader is responsible, this system would not be abused.
- Mr Andy Teo Kok Leong concluded, saying that this is a new scheme in getting a hall of their choice and he believes in being prudent in a new scheme so that the floodgates do not open, and it would be hard to undo in future. He said that with the flexibility of transferring this slot to another role

Proposal for Time Extension

Proposer: Mr Ho Kai Feng

Seconder: Mr Ho Qing Xuan Nigel

- Mr Ho Qing Xuan Nigel asked if a president has full authority to choose which role to get
- Mr Andy Teo Kok Leong said that if the 4 roles are disclosed at the start of the term, it would be very clear to everyone.
- Mr Koh Jia Hao Marcus said that a release from can be signed to prove that the chain of hierarchy can be done.
- Mr Ho Qing Xuan Nigel said that majority of his club members are year 4s and said that this scheme might not be very beneficial to them.
- Mr Andy Teo Kok Leong asked for everybody's opinion, and no one has an objection for this.
- Mr Andy Teo Kok Leong spoke about the third part of the agenda, which is to include the remaining Council members into the SLS scheme.
- Mr Muthukumaran S/O Govinda Rajoo said that if any constituent club members ask them about this scenario, what would be the proper justification.
- Mr Andy Teo Kok Leong said that it is because we are in the council and have voting rights on issues that concern the entire school.
- Ms Cleo Tan Wei Ting said that SU should consider the students' perspective and asked if it is fair for SU to raise motions which benefit themselves.
- Mr Andy Teo Kok Leong said that they are not included at first.
- Mr Kwok Quan Rui Desmond asked if the Union representatives helped out to organise events for the constituent clubs.
- Mr Ho Kai Feng said that it is the Club President's prerogative to decide the level of involvement of Union representatives in club affairs. He understands that some club Presidents don't include their Union representatives in club affairs at all.
- Mr Bryan Michael Chiew Sen said that it is not fair as he feels that everyone contributes in their own way and there is no baseline for this.
- Mr Andre Chew Tai An (ABC) asked about what the basis of this inclusion is.
- Mr Andy Teo Kok Leong said that everyone in council plays a part in the planning.
- Mr Ho Qing Xuan Nigel said that everyone sitting in this room have equal rights as he is coming from an unbiased point of view. He said that if the remaining council members did indeed make NTU a more vibrant community and have been doing things for the student body, they deserve it.
- Mr Ho Kai Feng asked what the maximum number of members in SU in light of the hypothetical is that future if SU would then increase more slots to get more advantages for their upcoming SU teams.
- Ms Jeline Chia Sin Ning asked if some of the EXCO members are not applying for hall, where would the excess slots go to.
- Mr Andy Teo Kok Leong said that if these slots are not used, it would come down to the tier of seniors using points.
- Mr Andre Chew Tai An asked if this scheme is based on whether HAS approved or is a voting needed.
- Mr Andy Teo Kok Leong said that the council must be ok with this, followed by bringing this to HASIC to see if there are any comments made by the school management.

	<p>Proposal for Time Extension Proposer: Ms Tan Cheryl Seconder: Ms Chan Kah May</p> <ul style="list-style-type: none"> Ms Wong Liang Bei said that if she was a freshie and if she known about this scheme, she would be under the assumption that SU EXCO would be the biggest entity and she is afraid that the different clubs might lose all their runners due to a scheme like this. Mr Andy Teo Kok Leong said that based on the current scheme, those people would be under 9 points schemes, which is the highest number of points attained now. Mr Tom Lim Bao Ming added that the status quo was different as it would put SU above the other big 3 clubs now. Ms Tan Cheryl said that the academic clubs have trouble keeping their people and these bonuses would not help the academic clubs keep their capable people. Ms Chan Kah May said that since everybody agreed with the 4 positions only, this can maybe be implemented first and further changes can be done in future. Mr Bryan Michael Chiew Sen said that following Kah May's suggestion, it would make it hard for future EXCO members to be added into the scheme. 	
	<p><u>7.1 Formation of Environmental Workgroup</u></p> <p>Proposal to move to next agenda Proposer: Mr Nguyen Huu Tien Seconder: Mr Lim Cedric</p> <ul style="list-style-type: none"> Ms Kathleen Ooi Siew Min told about the sustainability workgroup and asked for the formation of the workgroup as it aligns with the views of NTU. <p>The Environmental Workgroup will comprise of:</p> <ul style="list-style-type: none"> Ms Kathleen Ooi Siew Min – President, ASE (Chair) Mr Edward Lim Xun Qian – President, Students' Union (Member) Ms Tan Cheryl - President, SPMS (Member) Mr Douglas Tan Chang Yang – Corporate Liaison Executive, Student Union (Member) 	
	<p><u>8.1 Empowerment Workgroup</u></p> <p>Proposal to move to next agenda Proposer: Ms Serene Lim Hui Geok Seconder: Mr Muthukumaran S/O Govinda Rajoo</p> <ul style="list-style-type: none"> Ms Choo Ying Xuan Tiffany said that the empowerment workgroup is to stand up for social issues such as harassment and financial disadvantages etc. Mr Nguyen Huu Tien said that CITS is also making a platform for the report of such harassment cases. Ms Choo Ying Xuan Tiffany also asked WSC if they have any suggestions to help such causes. Ms Chan Kah May said that if there is anyone relevant they would get back to Ms Choo Ying Xuan Tiffany. 	

7.	<p>9.1 AOB</p> <p>Proposal to move to next agenda Proposer: Mr Koh Jia Hao Marcus Seconder: Mr Andy Teo Kok Leong</p> <ul style="list-style-type: none"> Mr Thum Yong Ze Aloysius gave updates on welfare development of students. He spoke about the engineering internship, and why school fees are still being paid. The school's reply is that this is in accordance to MOE's school policy. The fees payment is spread across the academic year. He said that the whole cost is spread across all the semesters which are spread across all the schooling terms. He spoke about Technology Enhanced learning, saying that this is limited to low AU mods and to the discretion to the company. He also spoke about continuous assessment, saying that final exams are capped at 60%. He said that students are not able to view their results or track their progress. He said that the university's stance is that the feedback of the CA should be given so he urged the academic presidents to give feedback to the academic presidents. Ms Serene Lim Hui Geok spoke about sending a google form to the council chat to get the relevant statistics Ms Ashley Lim Xin Yi said that the orientation programme dates are 26th to 29th July for clubs orientation, 31st to 3rd August for hall orientation and 5th August to 8th August for faculty orientation Ms Denise Jang Wen Sze said that the UCF would be undergoing some review with the finance standing committee and all the applications would be withheld for the time being until further updates are done. Mr Nguyen Huu Tien said that an email would be sent to respective people to seek for answers about certain issues for the question board. He said he only has 1 month to get all the correct answers. 	
	<p>Mr Tom Lim Bao Ming proposed the end of the meeting. Mr Wong Wei Xiang Alvin seconded the motion. The meeting was called to an end at 2230H, 18th January 2019</p>	

Minutes prepared by:



Mr Wong Wei Xiang Alvin
Honorary General Secretary
28th NTUSU Council

Minutes vetted by:



Mr Tom Lim Bao Ming
Council Chairperson
28th NTUSU Council