

***Nanyang Technological University
School of Computer Engineering
Computer Engineering Club***

3rd September 2018

See Distribution List

**MINUTES OF CSEC 19TH MAIN-COMMITTEE ELECTIONS' RALLY
COMPUTER SCIENCE AND ENGINEERING CLUB 18TH MANAGEMENT
COMMITTEE**

Date : 1st September 2018

Day : Saturday

Venue : NTU, LT19A

Present:

Mr. Randy Lim Wei Lun
Mr. Jeremy Chan Mun Jung
Mr. Lim Kian Hock Bryan
Ms. Ang Siu Min
Mr. Yeong Jin Zhi
Ms. Wang Yiqi
Ms. Wang Daini
Mr. Zhao JingYi
Mr. Lim Jia Hao
Ms. Fienny Angelina
Mr. Edgar Tok Jun Jie
Mr. Chee Jun Yuan Glenn
Mr. Jerrold Seet
Ms. Jorina Koh We Ling
Mr. Elroy Liang Bo Jun
Ms. Chen Zhenni

President (Election Officer)
Vice President
Vice President
Honorary General Secretary
Honorary Financial Controller
Academic Executive
Business Executive
Community Development Executive
Community Development Executive
Corporate Liaison Executive
Junior Events Executive
IT Executive
Operations Executive
Publicity & Publication Executive
Sports & Recreational Executive
Welfare Executive

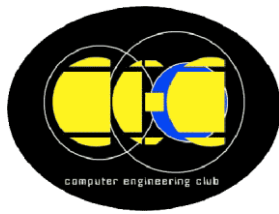
Absent with apologies:

Mr. Darrence Ng Heng Swee
Ms. Janice Chan Rui En
Mr. Tan Wee Seng
Mr. Ho Jun Yi
Mr. Kaydon Chong
Mr. Phang Cheng Kai Nicholas

Corporate Liaison Executive
Senior Events Executive
Logistics Executive
Logistics Executive
Sports & Recreational Executive
Welfare Executive

c/o Student Affairs Office, NTU, Nanyang Avenue, Singapore 639798.
Tel: 6790 5153/5/6 Fax: 6792 6559



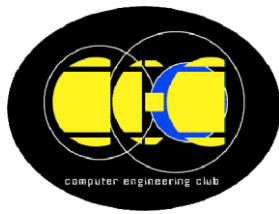


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Rally Participants:

Ms. Jorina Koh We Ling
Mr. Manish Dhanetwal
Mr. Jerrold Seet
Mr. Jervis Ho
Mr. Liu Ming Yu
Ms. Saw Jia Yi
Mr. Sebastian Wong
Mr. Ethan Chow Yi De
Mr. Tan Kiat Hwe
Mr. Chua Wen Kai
Ms. Seah Yi Xuan
Mr. Lester Tay
Mr. Park Kun Young
Ms. Sherwinna Chua
Mr. Bryan Yeap Kian Hon
Ms. Jeslyn Lam
Mr Tien Nguyen

Vice President
Vice President
Honorary Financial Controller (1)
Honorary Financial Controller (2)
Academic Executive
Business Executive
Community Development Executive
Corporate Liaison Executive (1)
Corporate Liaison Executive (2)
IT Executive
Operations Executive
Publicity & Publication Executive
Sports & Recreational Executive
Sports & Recreational Executive
Welfare Executive
Welfare Executive
Union Representative



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Item I: Start of the Rally

1. President commenced the session at 10.00AM

ITEM II: Portfolio Rally

1. Sports & Recreation Executive, Park Kun Young

He is currently a Year 1 Computer Science student. He wishes to run for the Sports & Recreation Executive position because he had no opportunity to take on a leadership role and wants to participate in more sports. He wants to contribute to the SCSE community and believes that playing sports is a good way to relieve stress while having fun at the same time. He also believes that he is suitable position as he is a confident individual, takes initiative, and is also a team player. He will arrange and plan for the SCSE community to enjoy and take an interest in sports & recreation activities. He will also actively participate to improve the community and put in his best to serve the community.

Question and Answer:

Outgoing Vice-President (Jeremy): Tell us what you did before entering NTU. (Relevant experiences.)

A: President in previous CCA, participated as a recreational player in different sports, including basketball, frisbee and soccer.

Outgoing Vice-President (Jeremy): If you will have to prioritize, will it be studies first or jobs as a Main Committee first?

A: He will choose Main Committee first.

Outgoing Sports & Recreation Executive (Elroy): Please tell us the main reason of you wanting to join this Main Committee position.

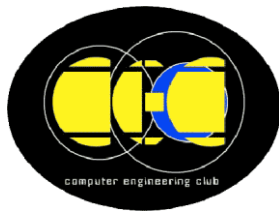
A: Hopes to make SCSE students more interested in sports, and to help students relieve stress from studying by playing sports.

Outgoing Financial Controller (Jin Zhi): Can you elaborate some activities that you might have in mind to organize if you were to be elected?

A: He will organize different types of mass games, so that people will be able to play together in a big group.

Outgoing Financial Controller (Jin Zhi): Do you think will the turn up be good for these mass games?

A: There are possibilities that the participation level may not be as good as predicted. So, if the response rate is not good, he will take the feedback and try to improve on the activities.



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Outgoing President (Randy): Inter-School Games will be held during the December period. If you have the opportunity to go overseas during that period (either family or school related), what will you do?

A: Since he has made the decision to take up the role, he will put it first, and will reject the opportunity.

Outgoing Sports & Recreation Executive (Elroy): Do you know your responsibilities as a Sports & Recreational Executive?

A: He does have a general idea but does not know the details of the responsibilities involved.

Outgoing Vice-President (Jeremy): How will you make the students of SCSE join the Inter-School Games event?

A: He believes that prior to the event, it should be made known through publicity, and perhaps benefits can be given to the participating student. (Eg. Goodie bags)

2. Sports & Recreation Executive, Sherwinna Chua

She is currently a Year 1 Computer Science student. Her past experiences include event planning and management in her secondary school. She wishes to run for the Sports & Recreation Executive position because she played volleyball and badminton in her secondary school. She enjoys hanging out with different people while playing sports, and also believes that people can be brought together with a common passion for sports. She loves event planning, is outgoing and is also highly responsible. She also hopes that she can bring SCSE students and be bonded through sports. She also wishes that she will be able to plan and create fun games or recreational events for the SCSE community.

Question and Answer:

Outgoing President (Randy): All portfolios would require the help of their subcommittees. How will you start to recruit people into your subcommittee?

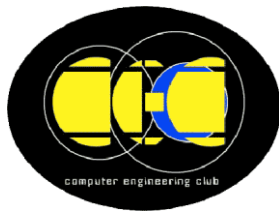
A: Will start by asking her current Orientation Group's members, whoever is interested in sports.

Outgoing President (Randy): On a scale of 1 to 10, how confident are you in teaching a new sport?

A: 8

Outgoing Sports & Recreation Executive (Elroy): During the Inter-School Games event, there are a lot of different sports involved, and most of them, the Sports Executive will have to learn and teach the sports to the students. The toughest part for Inter-School Games is finding the people to join the games and sports. How will you overcome that?

A: She believes that this will not be an issue and will publicize the event through social media. Personally, she also owns and writes a blog, which she will also use for publicity.



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Outgoing Vice-President (Jeremy): If you will have to prioritize, will it be studies first or jobs as a Main Committee first?

A: She will choose Main Committee first. She believes that she will be able to sacrifice certain things.

Outgoing Vice-President (Jeremy): Please tell us more about your polytechnic experiences.

A: She had some experience in planning of events as well in polytechnic, as a Student Union member.

3. Publicity & Publications Executive, Lester Tay

He is currently a Year 1 Computer Science student. His hobbies include drawing and photography. He wishes to run for the Publicity and Publications Executive position because he feels that there SCSE students generally has a bad reputation of not being good at design. Hence, he believes that the work of a Publicity and Publications Executive can be more impactful as design is very important and wishes to help change the impression of people towards SCSE students. He also wishes to work with more likeminded people in the subcommittee. He showcased his past works of a poster completed during his army days, and some photography of landscapes and streets in Japan.

Question and Answer:

Outgoing Vice-President (Jeremy): How long have you been taking photos or doing posters?

A: He started during army days, so it has been more than over a year.

Outgoing Vice-President (Jeremy): Do you own your own camera?

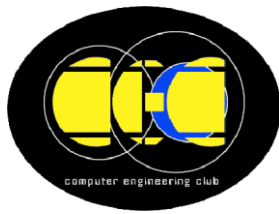
A: Yes.

Outgoing Vice-President (Jeremy): If members of the committee requires a poster for an event, how long do you think you will need to finalize the poster?

A: 1 week to confirm the details and complete the poster.

Outgoing President (Randy): In all events that is organized by the Computer Science and Engineering Club, we would require people to take photos. If none of your subcommittees are available, how will you handle this situation?

A: The next best option is to outsource the help. Perhaps will try to ask the committee members, or even the subcommittee members of other portfolios.



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Outgoing President (Randy): In December, we would have our annual Inter-School Games event. This event will also require photographers to help cover the footage. If your family has already planned for an overseas trip, and despite your best efforts, there are still some empty slots where the subcommittee members are not available. What will you do in this situation?

A: Again, the next best option is to outsource the help, as expressed in the previous question.

Outgoing Vice-President (Bryan): What will you prioritize when recruiting subcommittee members? Your friends, or skills of the individual?

A: I will prioritize people will skills, because I believe that friends can be made easily.

Outgoing Sports & Recreation Executive (Elroy): Your photos are quite nice, but your skills of the poster can be improved. So how will you plan to improve upon your skills?

A: I will recruit subcommittee members who has experience, and learn from them, and will also ask the subcommittee members for feedback.

4. IT Executive, Chua Wen Kai

He is currently a Year 3 student. His past experiences include managing a student group for certification and has experience and guidelines on how to manage and liaise with people. He wishes to run for the IT Executive position because he wants to try and experience a leadership role rather than a supportive role (which he has been taking on previously). He also hopes to be able to organize and introduce more technical workshops for students as he feels that there is not enough hands-on experience in a University environment.

Question & Answer:

Outgoing Vice-President (Bryan): One of the jobs of the IT Executive is to maintain the school website. As such, do you have any experience or examples working with websites?

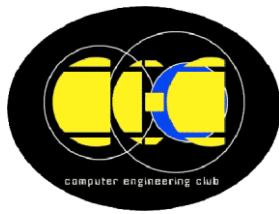
A: I do not have prior experience managing a website, but I have previously helped a friend, so learning curve is not a problem.

Outgoing IT Executive (Glenn): Our current website is running on Wordpress. How confident are you in managing it?

A: As mentioned, did not really work with Wordpress before. However, I am willing to learn, so I believe that it will not be a problem.

Outgoing IT Executive (Glenn): There might be times where we will have to code or program, for the website. So how good is your programming skills?

A: Currently, any programming or coding work is for fun, so it depends on what we are trying to achieve.



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Outgoing Vice-President (Jeremy): You mentioned that you wish to hold more technical workshops. However, what if you face some budget issues, how will you overcome that?

A: My idea is to teach people how to create e-commerce websites. However, with the budget constraints, I will explore using open-source products instead to cut costs.

Outgoing Honorary General Secretary (Siu Min): For workshops, you sometimes might need professional help or teachers to guide the students. So, with the budget constraints, what will you do?

A: I wish for the first sessions to be more with students first, then to seek professional help later if necessary.

5. Corporate Liaison Executive, Ethan Chow Yi De (1)

He is currently a Year 3 student. He is also part of the NTU Lifeguard Corps, NTU Aquathlon. He is also currently in Lifesaving club. His past experience includes being a Hall Block Representative as a subcommittee member. A key highlight that he experienced in Hall is engaging external companies, alongside his Hall Vice President. He wishes to run for the Corporate Liaison Executive position because of the preparation of the Exam Welfare Package. He went door-to-door in the Hall residences to hand out the Exam Welfare Package, which he found fulfilling. He wishes to start from the top, and engage the new organizations and vendors, to get them interested in SCSE, and subsequently gain support by sponsoring the Exam Welfare Package. He believes that he is hardworking, responsible, possesses good time management and is also a good team player.

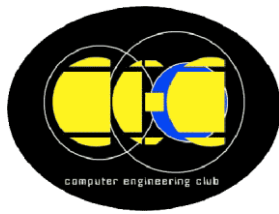
<Special Task for CLOs>

^He will firstly consider who sent out the confirmation first and will keep to the agreement with them. However, he will also attempt to keep the other company's sponsorship by accepting and proposing to utilize the tote bags for the next semester instead. He will attempt to work out the storage problems with the other Main Committee members to store the tote bags.

Question & Answer:

Outgoing Honorary General Secretary (Siu Min): Even though there may be efforts to contact sponsorships from organizations, what will you do if there is a lack of response from the companies?

A: If the responses from the organizations are slow, I will reach out to them again, and follow up consistently. I will periodically reach out to the organizations (once a week), instead of only contact them at the last minute. I will also keep looking out for new sponsorships.



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Outgoing President (Randy): The Corporate Liaison Executive position will most likely be a two-person job. If in the case that you and your partner have some conflicts, how will you resolve it?

A: As mentioned, I am a team player, so I will hear my partner out and also talk things out. Since there will be two people working together, it is unavoidable to have conflicts, but I will focus to proceed on with our roles and job.

Outgoing Vice-President (Bryan): What if your partner has secured a sponsorship, and did not inform you, and only informed you on the date of collection, and that he/she is unable to collect. What will you do in this situation?

A: This would depend on the partner's work style. If I am able to make it for the collection, I will complete it. However, if I am unable to make it, I will reach out to our subcommittee members.

Outgoing Corporate Liaison Executive (Fienny): The Exam Welfare Package event occurs near the exam and assignment due dates. If there is any event that clashes, what will you prioritize?

A: I will have time management to ensure that I am able to cope with it.

6. Corporate Liaison Executive, Tan Kiat Hwe (2)

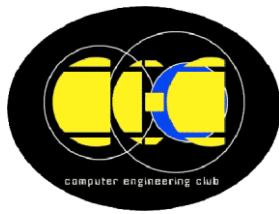
He is a freshman in the Data Science and Artificial Intelligence course. He is also an NTU Volleyballer. His past experiences include being a Section Commander during National Service, where he led five men. He learnt a lot about himself during that period, and understood that as a leader, he had the power to make the change for people in a positive manner. He wishes to run for the Corporate Liaison Executive position because he wants to serve the committee. During his Junior College days, he was too committed to volleyball, and had no chance to take on such roles. In addition, he also wants to learn the ways of the corporate world and improve his communication skills. He wishes to provide valuable leadership to the club and grow holistically. He hopes to bring a positive change to the SCSE community.

<Special Task for CLOs>

^He will try to reach an agreement with the second organization, ideally with a written contract. He will also liaise with other Faculty Club's Corporate Liaison Executives, check if they have use for the tote bags, as he believes that helping each other is a good initiative, they will help us in future when we need it. However, if the organization cannot provide a confirmation, he will also source for organizations. In the worst-case scenario, he will do a 'bring your own bag' environmentally friendly initiative.

^^ Outgoing Corporate Liaison Executive (Fienny): How will you suggest getting people to bring their own bags? Additionally, if there are no tote bags, how will you pack the Exam Welfare Package?

A: I will get more manpower for the packing and giving and organize the planning properly.



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^^ Outgoing Corporate Liaison Executive (Fienny): Did you consider buying tote bags instead, from Cash Sponsorships?

A: I believe that obtaining cash sponsorship is easier said than done, as there are no grounds for organization to provide us with cash easily.

Question & Answer:

Outgoing Vice-President (Jeremy): Currently, in our storage, there are a lot of left over items, however, they may not be enough amounts for all members. What do you plan to do with them?

A: If the amounts are not enough, I would probably suggest packing them on a first-come-first-serve basis or reach out to the community and distribute to people in need.

Outgoing Vice-President (Jeremy): What if someone from the committee takes some sponsored items from the storage because they are aware that it will not be needed for the next Exam Welfare Package?

A: I will firstly find out who it is, why they need the item, and also question why they take the item.

Outgoing Vice-President (Jeremy): Would you consider the sponsored items to be the Corporate Liaison's items or the committee's items?

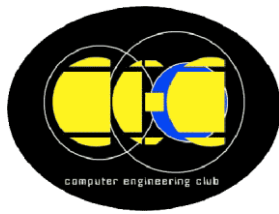
A: I would consider it as the committee's item, but I hope that the committee will approach us first, as we are accountable for those items.

Outgoing President (Randy): The Corporate Liaison Executive position will most likely be a two-person job. If in the case that you and your partner have some conflicts, how will you resolve it?

A: If we are unable to resolve the conflict within ourselves, I will raise it up in front of the entire committee to get a third opinion.

Outgoing Honorary General Secretary (Siu Min): If you have exhausted your list, and there are not many sponsors for the semester, what will be your next step?

A: Firstly, we should not rely only on existing sponsors. We should continually source for new sponsors. If faced with this scenario, I will try to ask the school for some extra funds. If that doesn't work out, then I will face the consequences honestly and know that I have tried my best.



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7. Community Development Executive, Sebastian Wong

He is currently a year 1 Comp Engineering student. He shared a quote and wishes to make a commitment to serve the needs of the 'least of these' and give voice to the voiceless. He is passionate, sharing and educating. He wishes to have the opportunity to share his own knowledge to the public and running as the Community Development Executive would give him the chance to. He has background in given education lesson as he gave students tuition before. He is aware that the main target audience are elderly and children. He wishes to have a series of workshop on every semester. For the elderly, he would teach them to be updated and in touch with the current technology, especially smartphone. He shared that there is elderly that holds a smartphone nowadays but are not using the full smartphone capabilities. Hence, he wishes to host workshops on teaching the elderly the features, functions of the smartphone to them, aiding them to transit into the IT world. For the children, he would focus the workshop on coding as it is the hottest topic in the society. He hopes through the workshop on Arduino, Microbits, he can help the children to find their passion for IT.

Question and Answer:

Outgoing Community Development Executive (Jing Yi): Do you have any past experience in arranging any activities with the Community?

A: I have experience during my polytechnic time where we have community outreach in the field of engineering. I assist my lecturers in arranging the timing for the participants. I also have experience contacting with outside public vendor, but not too much in the community development area.

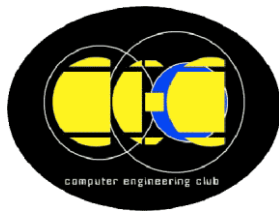
Outgoing Community Development Executive (Jia Hao): Do you have any experiences in creating study materials for the workshop like for Arduino as you mention.

A: I have not done it before, but I feel this is a good opportunity to learn and pick up such skills.

Outgoing Community Development Executive (Jing Yi): As the workshop would tend to get near to the exam period, how would you go about to get student to join?

A: I would encourage the SCSE student body to join by sharing the importance of community development bringing that across to our student is the main point. I would share and let the student body know the importance of community Development. But if the planning of the workshop come to a point that it is near the examination period, I would say that it is poor planning. I will try to avoid that period. But if for some circumstances like the outside party is the issue, where the time they can offer is during the exam period, I will have smaller scale workshop as it is understandable that students would want to focus on their exam.

Outgoing Vice President (Bryan): Do you have any commitments on the weekend, as some of the workshops will be held during the weekends, primarily on a Saturdays.



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A: Not really. If I can have the workshops in one semester over a few weeks, its reasonable as I can clear my weekend for it.

Outgoing President (Randy): Since the events for the club require sub-committee members as manpower, what if they are unable/ not dedicated to the event, what will you do?

A: It would all depend on how big my subcomm is. From what I have seen from the facebook page, there are about 20-25 people attending a workshop. Having a short of manpower is not an issue, as I believe we would need a small team of 2-3 trainers and a few helpers. But if there are more students helping, it would be good. But if I am left with 3-4 people, I would not cancel the event for sure, but will instead make use with who I have and make the event as great as possible.

8. Welfare Executive, Bryan Yeap Kian Hon (1)

He is currently a Year 2 Computer Science student. He participated in the OCIP 17/18, as well as in the CSEC 17/18 as a welfare subcommittee. He enjoys the warmth of being in a committee and family. He wishes to run for the Welfare Executive position because he wants to contribute to the SCSE committee, bonding people together and also gain experience in hosting events. He hopes to be able to have the opportunity to organize bonding events for the Main Committee and knows that it will also be a good learning experience. He has previously enjoyed the events, so he wants to experience the organizing and planning of the events.

Question & Answer:

Outgoing Honorary Financial Controller (Jin Zhi): What was your role in OCIP?

A: I was the Welfare IC, so I took care of people's need and ensure safety. I also organized one steamboat dinner for the whole of OCIP.

Outgoing Honorary Financial Controller (Jin Zhi): If people are not willing/available to participate in the events that you organized, how will you overcome this problem?

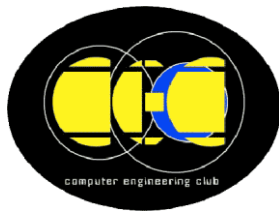
A: I believe that we should highlight that there will be bonding events from the start, and announce official dates early. (For Main Committee bonding.)

Outgoing Honorary Financial Controller (Jin Zhi): What about for events like supper hop, where the audience is the entire SCSE student body?

A: I will attempt to make the event more exciting, perhaps incorporate free performances, items or incentives. I will also put in more effort to publicize, and make people feel more invited.

Outgoing President (Randy): What activities do you have in mind that you want to propose?

A: I want to propose more outdoor activities, and I will also listen to the student body's feedback and adjust accordingly.



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Outgoing Junior Events Executive (Edgar): Do you know the events that the Welfare Executive is responsible for?

A: There will be the first Main Committee bonding, second Main Committee bonding and supper hop.

Outgoing Junior Events Executive (Edgar): Do you think that these events are sufficient to bond the entire school?

A: I understand that there will be TechFest and Supper Hop events. I believe that it is enough to make friends etc. There are many interactive events and elements to each event.

Outgoing Junior Events Executive (Edgar): What can you suggest to do to improve these events?

A: I would suggest having more opportunities for the student body to interact with each other.

Outgoing Honorary General Secretary (Siu Min): There are many times where people participate in the events, and they are split into different groups for games, but they still gradually shift back to their own cliques or group of friends. What will you do to fix that?

A: I believe that my job is to encourage people to make friends. However, I will not force people to make friends.

9. Welfare Executive, Jeslyn Lam (2)

She is currently a Year 1 Computer Science student. She is currently holding two jobs alongside her full-time degree. Her past experiences include being a treasurer for the AMS club 15/16, technical head for the Wheelpower club, and treasurer and camp head for the annual AMS Camp 16/17. She wishes to run for the Welfare Executive position because she feels that at the University level, this is the last chance before entering the working world. She also hopes to be able to make more friends by being in the committee.

Question & Answer:

Outgoing Vice President (Jeremy): What are your two jobs?

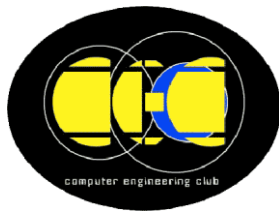
A: I am currently working as a platform developer as an internship, and also a software engineer in a non-paying internship.

Outgoing Vice President (Jeremy): Please rank your priority in terms of studies, work and committee.

A: Studies first, then committee, then work.

Outgoing Vice President (Jeremy): If in the event that you have your work deadlines, and you also have a committee event to plan, what will you do?

A: My work times are flexible, so these situations can be avoided with proper time planning.



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Outgoing Honorary General Secretary (Siu Min): You mentioned that you would like to join the Main Committee to try and experience it. Can you elaborate on why you chose welfare out of all positions?

A: I feel that this is an important role in ensuring that everyone is bonded. I always felt that the school faculty club feels that it is a very exclusive club, so I do not want that to continue, and hope to make a difference.

Outgoing Vice President (Jeremy): What if people do not want to participate in the organized events, how will you persuade them?

A: I will firstly interest people to join. I will also will explore incentivizing the events to interest people.

Outgoing Junior Events Executive (Edgar): Do you think that having events is the only way to bond the school?

A: I feel that other than events, a good bonding event is camps. However, in terms of bonding people, events seem to be the best choice.

10. Operations Executive, Seah Yi Xuan

She has past experience serving the CSEC as the Publicity & Publication Subcomm the previous year, was the TOP Chief Group Leader for this year and was the Programmer/Welfare for Hall 13 HOTC this year as well. In her polytechnic days, she was the NYP SIT Club Ambassador Senior Executive Committee for out-reach and was a committee member of the Singapore Computer Society Student Chapter.

She mentions that she is hardworking, have a strong sense of integrity and is mission driven. In her work, communication is my most important job as its her duty to ensure things are running smoothly. If she would be elected, she will ensure that the club will run smoothly on a day to day basis, will organize greatly for her events and helping out the other portfolios in their events as well.

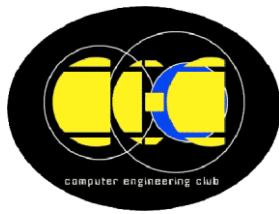
Question and Answer:

Outgoing Vice President (Bryan): As you may have known, Operations do not have any subcomm under him/her. How will you get extra help if you need?

A: I will wish that the whole committee will help me out. Because I will be more than happy to help them, and in return, really hope that they will help me too.

Outgoing President (Randy): Off the top of your mind, what do you have in plan for our next SCSE Members' Day?

A: From what I know, Members' Day is the only event where those students who are still within school will attend, and the Christmas party is not widely spread and known hence more outreach is for the Alumni. I would wish to publicize other events through Members' Day.



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Outgoing President (Randy): If you have successfully initiated the lucky draw, games, etc, but nobody wants to participate, how will you go about to encourage more people to take part?

A: I would try to publicize the event more beforehand. I would go around through word of mouth to spread about the events, encouraging our students to come and take part.

11. Academic Executive, Liu Ming Yu

He is currently a Year 3 Computer Science student. He has been the Past Year Paper (PYP) solver for many modules, and also participated as a Student-Led Tutor Group tutor. He also the logistic manager of IET-NTU. He believes that PYPs is a very important source for preparation of exams. However, sometimes, there might be some errors in the PYP solutions. He also highlights that there is a huge gap in between the end of exams and the call for PYP solution solvers, and the solution is based upon just one solver. He hopes to run for the Academic Executive position to introduce PYP proofreaders, where only A/A+ students of the module can apply as solvers & proofreaders. He suggests creating google drive folders and share the solutions for the proofreaders to cross check. He also suggests providing remuneration for proofreaders as well. He hopes to provide better PYP solutions, and excel in academics together.

Question & Answer:

Outgoing Academic Executive (Yi Qi): The quality of the PYP solution is always a big challenge. For Year 1 and Year 2 modules, there are usually multiple applications for solvers. However, for Year 3 and Year 4 modules, there is usually only one solver application. So how will you overcome this?

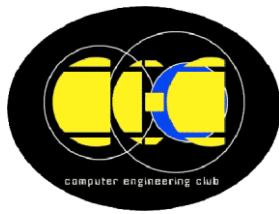
A: There are two approaches to this: first, if there is only one candidate, then the solution will be based solely on the solver. Second, we can allow A- students to be proofreaders.

Outgoing Academic Executive (Yi Qi): Aside from the PYP solution, the Academic Executive is also responsible for the second-hand book sale. These books are stored in our storage room and the school library also has limitations in budget. Additionally, students generally do not want hard copy books, especially since some of the books might be very outdated. How do you plan to deal with these books?

A: If I am not wrong, the unsold books will be rolled on to the next year. I would suggest to possibly send more emails to promote the sale, and also attach images of the books in the email for more information to the students.

Outgoing Honorary Financial Controller (Jin Zhi): How many proofreaders will there be for each solution? How will they be selected?

A: We will invite A and A+ students as solvers and proofreaders. I suggest that there should be one solver and one proofreader for each module.



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Outgoing Vice President (Jeremy): If we have one solver and one proofreader for more modules, this would mean that there is a higher chance of the solutions being spread. How will you prevent this?

A: We will only have two people viewing the solution.

Outgoing President (Randy): What will you do if the proofreaders spread the solutions?

A: We must verify with our proofreaders that they should be the only ones to view the solutions and that they should not spread it to other students.

12. Business Executive, Saw Jia Yi

She is currently a Year 1 Computer Science student. During her Polytechnic days, she was part of the Business Management (EBM) Society Main Committee for three years (2015-2018), as part of the Events Team, Secretary and finally, President. She wishes to run for the Business Executive position because she wishes to continue with her committee life, improve her leadership skills, as well as contribute back to the SCSE community. She is willing to learn and hone her skills.

Question & Answer:

Outgoing Business Executive (Daini): Do you know the job scope of the Business Executive?

A: I understand that it includes the SCSE T-Shirt sale and Summer Storage.

Outgoing Business Executive (Daini): The role of the Business Executive is to raise funds for the club. Do you have any ideas for that?

A: I have previously run a school carnival that included fundraising. A possible idea is to host another event like a carnival.

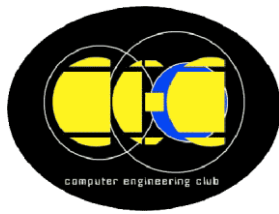
Outgoing Business Executive (Daini): You have quite a lot of previous experience. How do you think it will help if you are elected?

A: I have liaised with vendors and also have different contacts (eg photobooth), and I will probably contact them again for NTU events.

Outgoing President (Randy): For the SCSE T-Shirt sale, we traditionally will get SCSE students to submit their T-Shirt designs. How would you propose to get people to submit designs?

A: Firstly, I will approach my friends to encourage them to join. Secondly, I will push for the publicity on social media. I will also work with the main committee to make it successful.

Outgoing President (Randy): The SCSE T-Shirt design is usually selected by voting from student on Facebook. How will you ensure that the voting on Facebook is done fairly, and that it will not just consist of popularity votes?



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A: I will help to minimize the ‘popularity’ vote by not revealing the names until the voting is done. Although there is no sure-fire way to completely ensure fairness, I will try to minimize it.

13. Union Representative, Tien Nguyen

He is currently a year 1 Computer Engineering and Economics Student. Although he is a Vietnamese, he has been living in Singapore for 4 years, and this year is his fifth. He wishes to join and take the role of the Union Representative to make a bigger impact. He knows that being a member of the club can still make an impact but joining in the committee would allow him the platform do even more and have a bigger impact to SCSE and NTU in general. He wants to contribute at a deeper level. Secondly, he wants to learn. He shared that soft skills can be learn much more easily and better if you are more involve. Although he is taking a Double degree courses, he will manage his time effectively. He see himself as a diplomatic person, would prefer to solve problems through communication. He visions to be the bridge between the Student Union (SU) and CSEC. He wishes to safeguard the interests of SCSE students by improving their quality of life. He would be the voice of SCSE and ensure that it would be heard in NTU. Personally, he would like to bring up the innovation spirit in SCSE. He shared that there are a few initiatives in NTU that student can join to innovate. He wishes to create a platform for students to innovate. He shared about his seniors who are graduating, and that they feel that they didn’t do enough in the university as there are not enough project for them to take on. He strongly believes that if we could improve the school innovation spirit, we could improve our school standard as well.

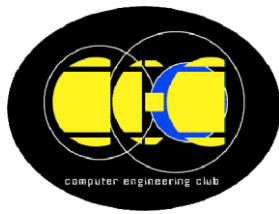
Question and Answer:

Outgoing Vice President (Bryan): You mention that you would like to be the bridge between SU and CSEC, how do you envision yourself in the council where they want to propose something and you however, belong to the minority that approve of their proposal. How will you convince SU to reconsider their idea?

A: If the case is hard to decide, I would need to think of the bigger picture. If the proposal or is a situation where it affects SCSE student, I will voice it out. Though we are just one school, we are still students of NTU, even though we are just a minority, I will strongly convince everyone to think twice. I would try to bring people together in the council to think of way to solve the situation.

Outgoing President (Randy): Being a freshmen, what do you think you would want to bring to council to enhance the university experience for all SCSE students.

A: From my past few weeks in SCSE. I feel that we should bring SCSE students closer and to have a stronger sense of belonging to SCSE. There are certain schools who have strong connection to their school like EEE, MAE. For my first 4 weeks in school, I feel we are lowkey in the way we are doing things, especially for us freshmen, we don’t feel the sense of identity to the school. Some student don’t know more about the club. Students treat SCSE as a school where they go to for studies and gaining knowledge. As I mention about



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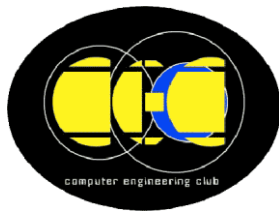
innovation in my sharing, I hope this is one good platform where we can let the seniors to teach the juniors on a certain project. This would in turn be a good experience for seniors to write in their portfolio. When the junior get the chance to experience such training, they will be able to share and guide future juniors when they turn into seniors themselves.

Outgoing Vice President (Bryan): Going back to the question on being a bridge between SU and SCSE. You might get approach on an academic or non-academic matter, as you are part of CSEC maincomm, you would bring this matter up to the maincomm, but they feel that its not visible and not a good idea on their end. How would u bring this case up to the SU as a agenda for their council meeting.

A: I feel that my role is quite unique as I am not just answering to CSEC, but to SU as well. If the Ideas/proposal doesn't get though, I will try to find all the members that have similar interest/idea and push the idea up. For example, we should have some show like SCSE got talent, as it will need a lot of resources and in such cases, the union may not agree with it. I will start small, with friends, members, so long as they share the same liking as me. That is when I start to build up, and along the way as I got more support, my voice will have more weight. If it is beneficial to the students, I will stand up and raise my voice and keep trying to push the idea through.

Outgoing President (Randy): If you were to be elected as the Union Representative, you may also get to take up a position in the Student Council. Hence, what priority will you give to if there is clash between SU event and Club event at the same time.

A: I think the first criteria would be how important am I to the event. For SU event, they would have many manpower/resources, and if CSEC need more manpower, I would be there for CSEC by convincing and persuading SU to let me go as I am serving CSEC as well. But if the events that CSEC is hosting that is regularly compared to SU which is an important annual event, then I will excuse myself from CSEC as I am the Union Rep and I have to think for both parties.



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14. Honorary Financial Controller, Jerrold Seet (1)

He is currently a Year 4 student. He was a programmer in SCSE FOP 16/17, and the Operations Executive for the club in 17/18. He stated he has no past records of being bankrupt, as he believes that it is important that he is able to manage his own finance before he is able to manage the whole club's finance. He also stated that he always ensures that will return any borrowed money as soon as possible, as he believes that he should respect each other. He believes that he is responsible, hardworking, dedicated, organized and also has excellent interpersonal skills. He states that the Financial Controller has to be organized in order to be able to keep track of claims and funds.

Question & Answer:

Outgoing President (Randy): Being the Financial Controller, the process for finance claim is very long and complicated. Sometimes, even though it has been shared with the committee, they might still be unsure, and will come back to you constantly. How will you prevent that?

A: Firstly, the committee is always welcome to approach me anytime. However, to help them, I will prepare clear and direct briefing materials to brief the entire committee during the meeting.

Outgoing Honorary General Secretary (Siu Min): If there are conflicts in the TOPs in terms of fund distribution, how will you handle it?

A: I will discuss with the President how the funds is to be distributed and will also use my judgement accordingly. After that, I will announce the amounts to everyone.

Outgoing President (Randy): If the finance office misplaces any invoices/claims/receipt, and resulting in delays in reimbursement of funds. How will you resolve/prevent this from happening?

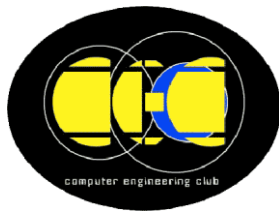
A: If the situation has already happened, I will firstly talk to the people claiming the funds and help them understand what is going on. Next, I will try to resolve the situation together. In addition, to prevent it from happening, I will then try to find out the processes, see where the loophole is, and change accordingly.

Outgoing Vice President (Jeremy): Why did you choose to run for the Financial Controller and why not President?

A: I am currently planning my financial path in life, so I want to build upon that experience and role.

Outgoing Honorary Financial Controller (Jin Zhi): As Financial Controller, you will need to allocate budgets for portfolios. However, sometimes, there might be surplus of funds. How will you manage this surplus?

A: I will check on which portfolios that might need more money, and re-allocate the funds accordingly.



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Outgoing Honorary Financial Controller (Jin Zhi): As a member of previous main committee, what are the things that you think can be improved upon in terms of finance?

A: I think the claim process can be done more efficiently and quickly. I understand that for NSS Finance, paperwork might take time. I will talk to the office to help to speed up the process and also email them on a regular basis to chase for updates.

15. Honorary Financial Controller, Jervis Ho (2)

He is currently a Year 2 student. He believes that he is efficient, intricate (he states that he is accurate, pays attention to details, for example, making sure that there are no problems in emails and will always vet it with someone else), very approachable, and has a holistic approach toward working. His past experiences include being the Business Manager for TOP 18/19 and oversaw the canvassing process and liaising with sponsors. From this, he learnt the boundaries with the school, and learnt to work with it. He was also the Business Manager for OCIP 17/18, where he assisted in the organization of Valentine's Day sale. He wishes to run for the Honorary Financial Controller position because he wishes to serve the students of SCSE, to learn more valuable knowledge and do something greater and wants to take on more responsibilities.

Question and Answer:

Outgoing Honorary Financial Controller (Jin Zhi): You mentioned that you were the Business Manager for OCIP, can you elaborate more?

A: I was in charge of the organization of the Valentine's Day sale and kept track of the excel sheet of payment details.

Outgoing Vice President (Bryan): You mentioned that you were the Business Manager for both TOP & OCIP. So why don't you want to run for the Corporate Liaison Executive position, which is closer to the roles you have done before?

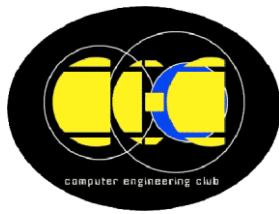
A: I want to explore something new and of a higher position with more responsibilities. During TOP, I talked to the Financial Controller of the TOP, and knowledge of some responsibilities involved peaked my interest.

Outgoing President (Randy): What if you somehow lost the receipt for claiming of events? What will you do?

A: Firstly, I will inform the claimer first, and check with them if they have any extra copies. And of course, I will do my best to find the lost receipt.

Outgoing President (Randy): Being the Financial Controller, the process for finance claim is very long and complicated. Sometimes, even though it has been shared with the committee, they might still be unsure, and will come back to you constantly. How will you prevent that?

A: I will keep to the hierarchy and brief the main committee, then allow them to brief their subcommittee. I will also work to ensure that they understand the process. However, they are still welcome to approach me if necessary.



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Outgoing Honorary Financial Controller (Jin Zhi): The financial year of the school is from April to March. What if a main committee member submits a claim after the financial year has closed. What will you do?

A: Firstly, I will explain to them the concept of the financial year and ensure that they are clear of it.

Outgoing Honorary General Secretary (Siu Min): If there are conflicts in the TOPs in terms of fund distribution, how will you handle it?

A: I will firstly look at the urgency of the events, and how important the event is. I will work on a compromise within the portfolios.

16. Vice President (1), Jorina Koh

She is currently a Year 3 student. Her past experiences include being the Welfare Officer for Singapore Polytechnic Acer. During University, she was the Publicity and Publications Executive of CSEC 17/18 and was also the Main Committee of TOP 17/18. He wishes to run for the Vice President position because she realized that the freshmen are not aware of the club or is not interested in it. Therefore, she wishes to contribute towards enhancing the faculty's student life culture as the Vice President. She also wishes to increase the club exposure and propose more ways for students to enjoy their student life.

Question and Answer:

Outgoing Vice President (Jeremy): Why did you choose to run for the Vice President role and why not President?

A: I feel that the President role is too big for me to handle, so Vice President is a good match for me.

Outgoing Vice President (Jeremy): If you have disagreements within the committee, how will you settle it?

A: I believe that all parties should talk it out and come to a conclusion. However, if they are unable to settle it, I will raise it up in front of the entire committee.

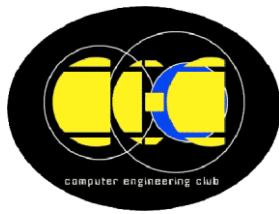
Outgoing Honorary General Secretary (Siu Min): What if you have a disagreement with the President?

A: Similar to the previous question, I will talk it out with him/her. In addition, I believe the President should be more understanding at his role as well.

Outgoing Vice President (Bryan): What if the portfolios that you are in charge of is unhappy with each other, or raises unreasonable requests, what will you do?

A: I will raise it up in the committee and ensure that I am fair and reasonable.

Outgoing Vice President (Bryan): As a previous member of the committee, what do you think could have been better in the committee? What will you do instead?



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A: I think that the cohesion of the committee can be improved. I believe that we should emphasize to the portfolios that we are a family and be bonded as a team.

17. Vice-President (2), Manish Dhanetwal

He is currently a Year 2 Computer Science student. His past experiences include being the Chief Programmer for TOP 18/19. He wishes to run for the Vice President position because his recent experiences in TOP changed his mindset. He enjoyed and recognized the joy and efforts through the commitments in TOP. He praised the efforts from the TOP President, and wanted to pass on the positive experience he had. He also wished to get recognition from the work done rather than just academic excellence. Most importantly, he wishes to be there for other committee members. He is dedicated, sincere and respectful, hence he believes that he is right for the role.

Question and Answer:

Outgoing Vice President (Bryan): You will be jumping from TOP to CSEC. With no prior knowledge or experience in the Club, what are the steps you will take in order to learn the ropes?

A: I will take initiative to learn from the previous Vice Presidents to check for updates or get more information.

Outgoing Vice President (Jeremy): What if you are the minority in a discussion or decision, what will you do?

A: I believe that there must be a legitimate reason and I will still try and explain to prove my point of view. However, at the end, I will accept the final decision made.

Outgoing Honorary Financial Controller (Jin Zhi): Please tell us, from your point of view, the role of a Vice President.

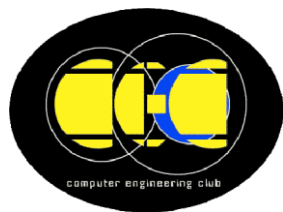
A: I believe that the Vice President is the intermediate stand between the President and the main committee members. I would not hesitate to offer my opinions for other events (that are not under me) if I do have a suggestion as well.

Outgoing Vice President (Bryan): In the event where two portfolios are in disagreement, how would you go about handling the situation?

A: I would personally would talk to them individually first, then once I have learned enough I would make a decision. However, I will at the same time, persuade and try to make both portfolios give in as the middleman.

Outgoing Honorary Financial Controller (Jin Zhi): Currently as a student, what are your other commitments besides the potential role of Vice President?

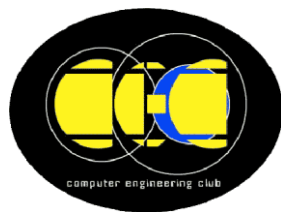
A: I am an animal lover, so I joined another CCA regarding animals. They had offered me a position as an Events Director. However, if it is not manageable, I am willing to drop the position and just participate as a member at my CCA.



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Item II: End of Rally

The rally ended at 3.30PM



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