

**National Institute of Education**  
**27<sup>th</sup> Trainee Teachers' Club**  
**Minutes of 28<sup>th</sup> Trainee Teachers' Club Election Rally**

Date : 5<sup>th</sup> September 2018, Wednesday

Venue : LT2

Time : 10:30am - 12:30pm

Position:	Candidate:
<b>Trainee Teachers' Club (TTC):</b>	
President	Teo Wei Chi, Nicholas
VP	Kho Hui Han
Honorary General Secretary	Goh Wei Ting Sandy
Honorary Financial Controller	Janice Lim Hong Min
Corporate Communications Officer	-
Publications Officer	Chay Huimei Crescencia
Corporate Liaison Officer	Zhou Jie Jane
Sports and Recreational Officer	Loh Chai Na
Welfare Officer	Quek Yu Pin
Manpower Officer	Goh Cheng Ze

**Absent with apologies:**

**Late with apologies:**

**NIE TRAINEE TEACHERS' CLUB**

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S/N	Agenda			
1.	<p><u>1.1 Call for start of rally</u> The Returning Officer, Mr Md Nazirul Mubin, called for a start to the rally at 1040hrs.</p> <p><u>1.2 Proposal for the rally to proceed</u> Proposer: Mr Johan Ezran (U1560084D) Seconder: Miss Francina Fernando (U1760069G)</p> <p><u>1.2.1 Returning Officer's Address</u> In his capacity as the Returning Officer of the 27<sup>th</sup> TTC Management Committee Elections, Mr Md Nazirul Mubin began his Returning Officer's Address. He outlined the rationale for the Election Rally. He highlighted that every candidate would have at least 5 minutes of rally speech and 15-30minutes of question and answer. The President, Vice President, Honorary General Secretary and Honorary Financial Controller would have at least 10 minutes for their rally speech. In the event that there is a proposed extension of the time to speak or ask questions, it will be subjected to approval.</p> <p>All rally recordings/minutes will be submitted within 24 hours to the UEC. These records will be kept for at least 3 years for the auditing by the university administrator and the law of the Republic of Singapore.</p>			
2	<p><u>2.1 President Candidate: Teo Wei Chi, Nicholas</u> Mr Teo Wei Chi, Nicholas shared a background about himself. He also shared that he is an alumnus of Temasek Junior College and he is a proud alumnus as he has very good friends and had a good experience in that school. He is the current Union Represent of the 27<sup>th</sup> Trainee Teachers' Club (TTC) and is the Corporate Communications Executive (Relations) for the NTUSU. He then highlights the responsibilities of his various roles.</p> <p>Mr Teo then shared some personal information about himself. He has a sister that motivates him in whatever he does. He also mentions that he wants to have 3 cats.</p> <p>Mr Teo mentions that his experience in SU makes him see all the work that is required to ensure a fulfilling student life. He mentions about his struggles as a Year 1 student in the previous academic year. He also mentions what he has</p>			

<p>spearheaded in SU. He promises that he will do his best to achieve things that seem out of reach.</p> <p>Mr Teo also mentions that he feels that TTC has a lot of potential in serving and providing for the students through the events that the club organises. He highlighted that he has met many wonderful people in the NIE community and this is one reason he is running for the position of President.</p> <p>Mr Teo then talks about the roles and responsibilities as the President of the TTC. He promises everyone that his door is always open, and if anyone faces a problem or required help, he would always be available. He wants to create a bond and establish rapport. He highlights the need for the next committee to work with the current committee to guide the new members.</p> <p>Mr Teo's vision: Better integration of TTC and the sub-clubs. He mentions about the Current Affairs Forum that he is going to spearhead in the near future.</p> <p>He promises to look into the internal processes and strengthen TTC.</p> <p><u>2.2 Questions and Answers</u> Mr Johan Ezran (U1560084B)</p> <p><u>2.2.1 Being a union rep of NIE and unfamiliar of the processes of the Office of Teacher Education (OTE), how does he plan to lead and to help his members?</u> Mr Teo mentions that he plans to tighten up the process of handling proposals. He plans to add one more layer to the proposal process, to lessen the back and forth processes between TTC and OTE. He feels that this would be more efficient for the proposal approval process. He also mentions that there is a need to build a good relationship with OTE. He has been communicating with Student Life@ OTE. He encourages incoming members to communicate more frequently with OTE.</p> <p><u>2.2.2 What is Mr Teo's management style?</u> Mr Teo mentions that he will allow his committee members have free reign on how they want to plan and do up proposals. He will be there to guide and also ensure quality</p>			
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	<p>of the proposals together with the Vice President. He will find a way to communicate properly should there be any problems.</p> <p><u>2.2.3 You have the intent of running for Council Chairperson in the SU. How are you going to balance your schoolwork, TTC and also SU?</u></p> <p>Mr Teo states that he is currently sitting in the Exco of the Council. His priority as he has always highlighted is that his heart always lies with NIE and he will never break his commitment to NIE and TTC regardless of how important it is. In the event he is considered as a chairperson, he will stick to NIE and TTC as he is running, as President and he will not let his responsibilities for NIE slip. He is aware of his priorities and obligations and he will give up the position of the Chairperson in the SU should there be a conflict of interests.</p> <p><u>2.2.4 As a Union Rep, what have you done for NIE?</u></p> <p>Role of union rep is to stand for the interest of NIE students. He has not had the chance yet to defend the interest of NIE students yet as there is no opportunity yet. He is working to ensure that NIE reputation's is not affected should there be any problems. He worked with EOGM, taking minutes and ensuring it is proper.</p> <p><u>2.2.5 What are your strengths and weaknesses?</u></p> <p>Mr Teo mentions that his weakness is that he is too passionate in the things he is doing and it causes him to be overzealous and he lose sight on what he is supposed to do. He says that he has to learn how to take a step back to assess and evaluate.</p> <p>For his strength, Mr Teo states that he is very aware of what needs to be done and he is goal-oriented. He will solve the problem not matter how difficult the problem is.</p> <p><u>2.2.6 I understand that the Top 4 are either graduating or going overseas next year. What is your plan as TTC runs until September 2019?</u></p> <p>Mr Teo answers that to ensure the term is completed properly, he will take his plans for IP and semester exchange into careful consideration and he states that he will try not to fly too far in advance of the elections. The school term for overseas university mostly starts in September, thus he will</p>			
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	<p>delay his flight as late as possible and he will ensure and will make the effort to ensure he maintains contact with TTC so that it still runs smoothly. He will ensure that the junior portfolios have gain experience and can take over some of the roles in the absence of the Top 4 positions. He hopes that his committee members are there for each other to takeover should anyone not be available. He will ensure proper handover processes.</p> <p><u>2.3 Total time taken for Rally Speech and Question and Answer</u></p> <p>Rally: 12 minutes 33 seconds</p> <p>Question and Answer: 14 minutes 30 seconds</p>			
3.	<p><u>3.1 Sports and Recreational Officer candidate, Loh Chai Na</u> Proposer: Miss Francina Fernando (U1760069G) Seconder: Miss Tan Hwee Ling Sharon (U1760103F)</p> <p>Miss Loh provided a background of herself to the audience. She states the she has no experience in sports always had the dream of joining sports clubs. She mentions that running for this position is the closest thing she can get to achieve her dream and also ensure that her mother will not worry about her sustaining injuries.</p> <p>She promises that she will work and give her all in this role. Miss Loh highlighted her past experiences and she ensures that she will put her past experiences to good use in organizing the events that the Sports and Recreation Officer has to organize. She ensures that she will work together with the School of Sports Science Management and ensure she will work closely with OTE.</p> <p>She states that she will also handle the logistics for the events that TTC will organize such as the Welfare Pack Giveaway and she will give her all in these events.</p> <p>She believes that her most important job would be to not only be good in her role, but also a good friend to the NIE community. She will be working together with the community and she highlights that together, they will achieve greater things.</p>			

	<p><u>3.2 Question and Answer:</u> Mr Johan Ezran (U1560084B) Miss Francina Fernando (U1760069G)</p> <p><u>3.2.1 What are your strengths and weaknesses?</u> Miss Loh mentions that her weakness is procrastination. However, she states that she will try to overcome her weakness and contribute and give her all to the club.</p> <p><u>3.2.2 What are your priorities?</u> Miss Loh states that studies are her first priorities but she will strike a balance and try her best to contribute to the club.</p> <p><u>3.2.3 What are your plans as your role to enhance TTC's work?</u> Miss Loh mentions that she will be working closely with SSM for the Inter-school Games, as well as work closely with the Liaison Officer for the collection of sponsored items for the Welfare Pack Giveaway.</p> <p><u>3.3 Total time taken for Rally Speech and Question and Answer</u>  Rally: 4 minutes 33 seconds  Question and Answer: 4 minutes 57 seconds</p>			
4.	<p><u>4.1 Corporate Liaison Officer candidate, Zhou Jie Jane</u> Proposer: Mr Ryan Lim Xing Yan (U1760085D) Seconder: Miss Yee Jie Ying (U1760095B)</p> <p>Miss Zhou shares that this is her first time running for any elections. She provided a short background of herself.</p> <p>Miss Zhou shares her beliefs about how learning should take place such learning skills, communication skills for her role as the Corporate Liaison Officer. She shares her willingness to serve the NIE community.</p> <p>Miss Zhou shares that she is a very people-oriented person and how it would be her strength. She then shared what she understands about her role as CLO. She mentions about the</p>			

<p>work with sponsorship about some of the challenges she will be facing in her role.</p> <p><u>4.2 Question and Answer:</u> Mr Johan Ezran (U1560084B) Miss Francina Fernando (U1760069G) Mr Ryan Lim Xing Yan (U1760085D)</p> <p><u>4.2.1 What kind of sponsors are you looking at?</u></p> <p>Miss Zhou shares about how she would bring in potential teaching related brands such as Pentel and also work on maintaining long-term partnerships with the sponsors.</p> <p><u>4.2.2 What are your takes on monetary sponsorship?</u></p> <p>Miss Zhou shares that she understands the rules and regulations concerning monetary sponsorship and how it is not allowed.</p> <p>Mr Ezran shared with her about his thoughts on monetary sponsorship.</p> <p><u>4.2.3 What are your other commitments and how would you manage your time?</u></p> <p>Miss Zhou shares that she has hardly any other commitments besides religious meetings and tuition on weekends. She reassures the audience about her commitment in TTC and how she will give her best into this role.</p> <p><u>4.2.4 Are you aware of the challenges taking on this role?</u></p> <p>Miss Zhou shares that she is aware of the challenges that she might face and she how she would work towards meeting deadlines such as Senior's Camp, Orientation as well as the Welfare Pack Giveaways. She would tap on long-term sponsorship such as NYC to lesson any time constraints.</p> <p>Miss Zhou also mentions that she will use the tried and tested methods should there be a time constraint.</p> <p><u>4.3 Total time taken for Rally Speech and Question and</u></p>			
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	<p><u>Answer</u></p> <p>Rally: 5 minutes 10 seconds</p> <p>Question and Answer: 13 minutes 30 seconds</p>			
5.	<p><u>5.1 Vice President Candidate, Kho Huihan</u></p> <p>Proposer: Karina Llachand Sheri (U1760076C)</p> <p>Seconder: Yee Jie Ying (U1760095B)</p> <p>Miss Kho shares with the audience about herself and that this is her third time running for TTC. She shares her experience in other positions in TTC, and her experience in her polytechnic years.</p> <p>Miss Kho then shares her passion to serve in TTC and her mantra of "Change is always constant". She shares her devotion to making changes in the community. She talks about working behind the scenes in her previous role as the Corporate Communications Officer and learning about the different portfolios in TTC.</p> <p>Miss Kho also shares about how she would overcome problems together with the camaraderie she has with her peers. She also brought up the point on how she would spearhead events such as the Graduation Bash. She believes the importance of leaving something inspirational behind before graduation.</p> <p>Miss Kho also proposes the outreach method such as "Telegram" and talks about the benefits of such platforms and some of the challenges she might face. She shares about how she intends to make TTC more visible in NIE. Miss Kho then concluded with how she intends to step up and nurture potential in the next committee.</p> <p><u>5.2 Question and Answer:</u></p> <p>Mr Johan Ezran (U1560084B)</p> <p>Miss Francina Fernando (U1760069G)</p> <p><u>5.2.1 Are you aware of the job scope of the Vice President?</u></p> <p>Miss Kho shares that she is aware of the job scope of her role. Miss Kho also highlighted that she intends to bring in</p>			



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	<p>new initiatives to tie in with her job scope. She also shared her experience interacting with OTE and how she is familiar with the processes working with OTE.</p> <p><u>5.2.2 How would you spare time for NIE when you would graduate from NIE?</u></p> <p>Miss Kho expresses her passion and dedication to NIE. She also shared about the confidence she has for the incoming batch of committee members.</p> <p><u>5.2.3 What do you think are the greatest obstacles you have faced in TTC?</u></p> <p>Miss Kho shares about challenges like lack of time for the planning of an event. She then shared that she would kick start projects earlier, way ahead of time and will ensure that project planning will be on-going if there is a need for it.</p> <p><u>5.3 Total time taken for Rally Speech and Question and Answer</u></p> <p>Rally: 8 minutes 10 seconds</p> <p>Question and Answer: 5 minutes 15 seconds</p>			
6.	<p><u>6.1 Honorary General Secretary candidate: Goh Wei Ting Sandy</u></p> <p>Proposer: Miss Yee Jie Ying (U1760095B)</p> <p>Seconder: Miss Ayshathun Munavvara Bte S (U1760060A)</p> <p>Miss Goh gave a brief introduction of herself and she thanked the audience for coming down to the rally.</p> <p>She then provided the 3 reasons of why she is running for the position of the Honorary General Secretary.</p> <p>3 reasons:</p> <ol style="list-style-type: none"> <li>1) Serve the NIE Community</li> <li>2) Guide and advise new members</li> <li>3) Challenge to grow and improve</li> </ol> <p>Miss Goh then further elaborated on the 3 reasons mentioned above. She is thankful for what the community has given to her NIE life and she believes the best way to</p>			

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<p>reciprocate is through acts of service.</p> <p>Miss Goh then gave the audience a summary of her past experiences and shares about how she wants to guide the next batch of members, especially the incoming Welfare officer as she was the welfare officer of the 27<sup>th</sup> TTC. She wants to make use of this opportunity as the Honorary General Secretary to grow and step out of her comfort zone as she has not been in any secretarial role before.</p> <p>Miss Goh then shared about her understanding of her role. She shares that her role is to ensure that minutes are properly recorded during meetings. She mentions that she wants to put in place a new set of regulations to improve the club's efficiency.</p> <p>Another event she mentioned that she would be in charge of would be the NIE Merchandise Sale and she wants to put out new and unique designs for the NIE Community. She mentions that wants to put in place an online platform in addition to the physical as she has seen that there are long queues and sizes and colours of the t-shirts are limited. She believes this system will aid the students and staff to be able to get the shirt of their choice. She wants to work with the Honorary Financial Controller on this system. She will make use of the feedback given to ensure that improvements are put in place.</p> <p><u>6.2 Question and Answer:</u> Mr Johan Ezran (U1560084B)</p> <p><u>6.2.1 Thank you for your contribution to 27<sup>th</sup> TTC. With the experience and struggles you have gone through with OTE, how are you going to put the experience into your role as the Honorary General Secretary?</u></p> <p>Miss Goh mentions that there were some oversights on her part previously and the experience she will be bringing to this year's TTC is to be more detailed and to plan in advance. She also states that she will ensure there is lesser back and forth processes for proposals between OTE and TTC.</p> <p><u>6.3 Total time taken for Rally Speech and Question and Answer</u></p>			
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	<p>Rally: 6 minutes 23 seconds</p> <p>Question and Answer: 1 minute 30 seconds</p>			
7.	<p><u>7.1 Honorary Financial Controller candidate, Janice Lim Hong Min</u></p> <p>Proposer: Miss Ayshathun Munavvara Bte S (U1760060A) Seconder: Miss Aw Yang Jie Ling (U1760059J)</p> <p>She gave a brief introduction of herself and thanked the audience for coming down to the rally. She asked the audience whether they have eaten at a NIE buffet and further elaborates on how NIE buffets are always delicious.</p> <p>Miss Lim then gave a brief introduction of the role of the Honorary Financial Controller. She shared some of her experiences.</p> <p>Miss Lim mentions that she will help the school through TTC and wants to be part of the change. She will give her best in whatever task she is set to do.</p> <p>Miss Lim then mentions the possibility of the Graduation Bash occurring and she will ensure that she will work together with the committee to ensure that the budget is enough for the event to happen. She will help the sub-clubs with the budget allocated to them. She also mentioned that she will come up with a set of rubrics for the budget allocation of sub clubs.</p> <p><u>7.2 Question and Answer:</u> Mr Johan Ezran (U1560084B)</p> <p><u>7.2.1 What are your strengths and weaknesses and how will you contribute to TTC?</u></p> <p>Miss Lim states that her weakness is her lack of experience. It will be a new environment and task for her. It will be challenging.</p> <p>However, Miss Lim then mentions that when she sets her mind to something and she will do it. She has the passion of doing things that make her mind work such as Mathematics</p>			

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	<p>and also things that ensures that she has to be meticulous about.</p> <p><u>7.2.2 As TTC has quite healthy accounts, will you be thrifty with the amount or will you splurge on events?</u></p> <p>Miss Lim gives her an account on her online shopping experience. She then mentions that she realized that she is very thrifty as she feels that she should not spend unnecessary money. She will seek the guidance of her committee members on these matters, whether to spend or to save. She will ensure she does not make decisions that will affect the club as a whole.</p> <p><u>7.2.3 The previous committee needed money upfront, how will you deal with this? Will you fork out your own money first?</u></p> <p>Miss Lim shared her experience as a committee member in her hall production. She shared that the financial controller of hall production was efficient in claiming the amount after the float had been exhausted and was sensitive about how people had forked out their own money to purchase the necessary items. Miss Lim mentions that she has seen something to learn from through her experience in the hall production committee. She states that she will try her best to get the reimbursement as soon as possible for the involved parties.</p> <p><u>7.3 Total time taken for Rally Speech and Question and Answer</u></p> <p>Rally: 6 minutes 55 seconds</p> <p>Question and Answer: 5 minutes 48 seconds</p>			
8.	<p><u>8.1 Welfare Officer Candidate: Quek Yu Pin</u></p> <p>Proposer: Miss Ayshathun Munavvara Bte S (U1760060A) Seconder: Mr Koh Yi Fan (U1760077L)</p> <p>Miss Quek provided the audience with a brief background of herself. She then shared her understanding behind the work of a welfare officer.</p>			

	<p>Miss Quek shared that she feels that coordination between portfolios is essential. She sees her role as a platform for her to ensure vibrancy in student life. She will actively consult the previous welfare officer; Sandy and she will also work together with the TTC committee.</p> <p>Miss Quek mentions that she treasures interpersonal relationships and she will prioritise the wellbeing of student teachers in NIE. She states that the people in NIE have enabled her to make fun, memorable memories and she wants to make students feel at home in NIE.</p> <p><u>8.2 Question and Answer:</u> Mr Johan Ezran (U1560084B) Mr Teo Wei Chi, Nicholas (U1760093H)</p> <p><u>8.2.1 Describe your strength and weaknesses.</u></p> <p>Miss Quek states that her strength is that she is a dynamic team player and she will work with people and try to resolve conflicts. She is able adapt to different working styles of people and ensure things are done in the most peaceful and efficient way.</p> <p>Miss Quek also mentions that she has a lack of experience but she is willing to learn.</p> <p><u>8.2.2 What is your approach to solving problems?</u></p> <p>Miss Quek mentions that she will first understand the core of the issue before finding ways to solve it. If she is unable to solve the problems on her own, she will rope in the help of other people to solve the problem.</p> <p><u>8.3 Total time taken for Rally Speech and Question and Answer</u></p> <p>Rally: 3 minutes 27 seconds Question and Answer: 1 minute 51 seconds</p>			
9.	<p><u>9.1 Publications Officer Candidate: Chay Huimei Crescencia</u></p> <p>Proposer: Miss Ayshathun Munavvara Bte S (U1760060A) Seconder: Mr Toh Kai Wei, Clarence (U1860125C)</p>			

<p>Miss Chay gave the audience a brief introduction of herself. She also gave a list of past experiences to the audience. She is interested in journalism and it has become a calling for her.</p> <p>Miss Chay also shared her favourite article with the audience, 'Kampung Buangkok'. She dedicated a series of articles to things that she advocates, such as issues in Singapore.</p> <p>Miss Chay mentions that she wants to use words to contribute to NIE through the articles as she feels that NIE has given her a good and fostering environment.</p> <p>Miss Chay states that she wants to value-add to the good work that the previous officer has done and continue publishing good articles for the school.</p> <p><u>9.2 Question and Answer:</u> Mr Johan Ezran (U1560084B) Mr Toh Kai Wei, Clarence (U1860125C)</p> <p><u>9.2.1 One major problem for the Publications Officer is the chasing of contributors to submit articles on time. How do you plan to solve this problem?</u></p> <p>Miss Chay mentions that with reference to her past experience, deadlines are the biggest problems. She mentions that there has to be negotiable and realistic deadlines set.</p> <p>Miss Chay also states that she has to keep in mind that this is a delicate process, as she has to balance the need of people as well as the needs of the club.</p> <p><u>9.2.2 What is one of your strength and weakness?</u></p> <p>Miss Chay states that one of her weakness is that she will not submit anything that is sub-par as she is relentless when it comes to the thing she loves</p> <p>Miss Chay also mentions that she is a perfectionist and it is something she has to juggle. She will learn to put aside her perfectionism to come up with something she is comfortable with. Miss Chay also states that another of her</p>			
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	<p>strengths is that she is very meticulous and this would aid her in the role of the Publications Officer.</p> <p><u>9.3 Total time taken for Rally Speech and Question and Answer</u></p> <p>Rally: 5 minutes 13 seconds</p> <p>Question and Answer: 3 minutes 27 seconds</p>			
10.	<p><u>10.1 Manpower Officer Candidate, Goh Cheng Ze</u></p> <p>Proposer: Mr Toh Kai Wei, Clarence: (U1860125C) Seconder: Miss Nurin Huda (U1860108J)</p> <p>Mr Goh gave a brief introduction of himself to the audience. He shared his hobbies and an interesting fact about himself. He also shared about his past experiences and how it will aid him in the portfolio that he is running for.</p> <p>Mr Goh shared the reasons why he is running for his role. He is running for this role as he wants to take pride in making things work, and also to transform ideas into reality. He shares what he knows about his portfolio and shares that these events will have challenges but he will give his all to be able to overcome such obstacles.</p> <p>Mr Goh provided some ideas that he had in mind to implement and organize in NIE before concluding his speech.</p> <p><u>10.2 Question and Answer:</u> Mr Johan Ezran (U1560084B) Mr Toh Kai Wei, Clarence (U1860125C)</p> <p><u>10.2.1 What is one of your strength and weakness?</u></p> <p>Mr Goh states that one of his strength is perseverance as he will not give up in things he believes needs to be done.</p> <p>Mr Goh then shared that one of his weakness is that he insistent. He often pushes for things that people do not want to share but he is now trying to work on his weakness.</p>			

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	<p><u>10.2.2 What are the projected number of committees that you can handle?</u></p> <p>Mr Goh mentioned that one major project that he would oversee would be the OPMC. He also states that the number of projects he would oversee would depend on how many special projects are passed.</p> <p><u>10.2.3 How would you set up special projects and decide what projects to implement?</u></p> <p>Mr Goh mentions that he will ask around the NIE community for opinions.</p> <p><u>10.3 Total time taken for Rally Speech and Question and Answer</u></p> <p>Rally: 5 minutes 30 seconds</p> <p>Question and Answer: 4 minutes 4 seconds</p>			
11	<p><u>11.1 Closing of the Rally</u></p> <p>The Returning Officer, Mr Md Nazirul Mubin reminded the audience that voting would be on 11<sup>th</sup> Sept 2018 at U.Id, students' hub. He also reminded the audience to bring their matriculation cards.</p> <p>Proposer: Mr Johan Ezran (U1560084B) Seconder: Mr Toh Kai Wei, Clarence (U1860125C)</p>			



**Minutes recorded by:**

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Miss Cheng Zheng Yi

Election Officer  
Corporate Liaison Officer  
27<sup>th</sup> Trainee Teachers' Club  
Management Committee

**Minutes vetted by:**

\_\_\_\_\_  
Mr Md Nazirul Mubin

Returning Officer  
Vice President  
27<sup>th</sup> Trainee Teachers' Club  
Management Committee

**Minutes recorded by:**

\_\_\_\_\_  
Mr Choy Seng Hean

Election Officer  
Publications Officer  
27<sup>th</sup> Trainee Teachers' Club  
Management Committee

