

NANYANG TECHNOLOGICAL UNIVERSITY
CEE Club 30th Main Management Committee
AY 20/21 CEE Club Rally

Date: 9 September 2020

Time Started: 8pm

Venue: Zoom Meeting

Election Committee	Position
1. Muhammad Firdaus Bin Kamsani	Chief Returning Officer
2. Kevin Montana Wongso	Election Officer
3. Claudia Annemarie Tan Zi Ying	Election Officer
Nominees for AY20/21 Management Committee	Position (Nominated For)
1. Ang Shang Le	President
2. Gupta Sharvari Niraj	President
3. Khine Myint Myat Thein	Vice – President (Internal)
4. Ervin Quek Jing Yi	Vice – President (External)
5. Lai Yan Jun	Vice – President (External)
6. Cindy Anthony	Honorary General Secretary
7. Tan Hui Zheng Kristine	Honorary General Secretary
8. Goh Han Sheng	Financial Controller
9. Kevin Lius	Social Secretary
10. Ryan Gabriel Soetanto	Sports Secretary
11. Wong Ming Hao	Welfare Secretary
12. Naomi Faustina Limarno	Publication and Publicity Secretary
13. Dodla Snehanjali	Business Manager
Nominees for AY20/21 Union Executive Committee Representative	Position Held
1. NIL	
Outgoing Management Committee Members	Position Held
1. Muhammad Firdaus Bin Kamsani	President
2. Kevin Montana Wongso	Vice – President (Internal)
3. Claudia Annemarie Tan Zi Ying	Vice – President (External)
4. Gupta Sharvari Niraj	Honorary General Secretary
5. Surya Wijaya	Financial Controller
6. Ang Shang Le	Social Secretary
7. Khine Myint Myat Thein	Assistant Social Secretary
8. Cindy Anthony	Welfare Secretary
9. Lai Yan Jun	Assistant Welfare Secretary
10. Louis Chandra	Publication and Publicity Secretary
11. Naomi Faustina Limarno	Assistant Publication and Publicity Secretary
12. William Khoo	Logistic Officer
13. Goh Han Sheng	Assistant Logistic Officer

	Agenda
1.	<p><u>Regulations Governing the Rally</u></p> <ul style="list-style-type: none"> - All Candidates shall be entitled to 5 minutes for rally speech and 15 minutes of Question and Answer session. - Only the President, Vice-President(s), Honorary General Secretary and Honorary Financial Secretary (or equivalent) shall be entitled to 10 minutes for rally speech and 30 minutes of Question and Answer - A proposer and seconder is required to pass the motion for a 5 minute time extension for Question and Answer. - All questions should be posted on the link provided by your election officers. - The Returning Officer shall have the right to reject a proposed question or time extension. All decisions made shall be binding and final. - The minutes and recording of the rally should be adopted by the candidates and vetted by the Election Committee before submission. Submission of materials should be done within twenty-four (24) hours after the end of the Rally. - The election officers have the right to declare the election of any candidate of its Constituent Body's Management Committee due to procedural irregularities according to the Election Regulations.
2.	<p><u>Nominee for President</u> Candidate Name: Ang Shang Le Proposer: Siah Shifra Secunder: Prabhuram Sujith Kumar</p> <p><u>Speech</u></p> <ul style="list-style-type: none"> - year 4 CEE - Thank everyone for putting in their time - Thank the other President nominee - Thank the previous social sect - Talk about his passion and interests - Talked about past experiences. Prefect & student council in Pri/Sec school - House captain of Miranda in JC - Great networking and other leadership experiences over the years - Thanking the other people he worked with <p>Why does he want to run?</p> <ul style="list-style-type: none"> - Opportunity to give back to the CEE community - Sense of satisfaction - Building long lasting friendships - Leading a club that is well respected <p>COVID 19 plans?</p> <ul style="list-style-type: none"> - Build the club effectively - Set up an effective feedback channel - More social media (telegram channel) - Create more fun events with social distancing activities - Revamp peer tutoring & bridging gap between FOC and the club - Project spotlight, other new activities <p><u>Question and Answer</u></p> <p>Q: How are you intending to carry out your project spotlight? How do we get students to come to lectures?</p> <p>A: Having youtube channel to get students and professors to know more about each other, like either on instagram or social media platforms</p> <p>Q: Do you have any other commitments in school</p> <p>A: No, do not have any other commitments, only have FYP. But he started early so he's ahead of time and can focus more on the CEE club</p>

	<p>Q: Christine. You wanted to do a whole list of events, so which are the main things you want to achieve from your presidency?</p> <p>A: Make sure the club members are bonded, make sure the CEE community knows us, and make sure we have a name for ourselves.</p> <p>Q: If you are not elected, would you join other portfolios?</p> <p>A: Yes, will join other activities like OEP or OSLP if they have a local programme</p>
	<p><u>Nominee for President</u> Candidate Name: Gupta Sharvari Niraj Proposer: Gao Yuan Ling Secunder: Phyo Htet Htet Khit</p> <p><u>Speech</u> 3rd year student. Thanked the previous candidate. Talking about her past experiences. Meticulous, organized, learnt a few leadership skills Emphasize on mental health, making sure everyone's voice is heard Plan of action: -Academic support, perform surveys, -Attract students to join CEE club, having indoor game nights and online games, collaborate with FOC -Organize events to promote mental health with indoor laughter sessions Why vote for her? -Being helpful without being asked -Will recognise all the voices in the club, make sure she will have a good rapport</p> <p><u>Question and Answer</u> Q: What other commitment do you have? A: Does volunteering 1h on Fridays, but she's been doing this since year 1 so she can balance it. Q: How do you plan on linking up with FOC? A: We are a fun and dynamic club. Engage them by having them all to bonding every week. Q: If you don't get the president role, will you still be in the CEE club? A: Yes, she will help out to join other portfolios Q: What is the laughter session? A: include students or professors to share their experiences about CEE to destress</p>
3.	<p><u>Nominee for Vice- President (Internal)</u> Candidate Name: Khine Myint Myat Thein Proposer: Wen Huang Tin Secunder: Tan Si Ming</p> <p><u>Speech</u> <u>Thank people for the</u> Enhance social cohesion, tackling the social <u>life</u>. Bridge between the people. To voice their opinion, opinions must be heard. The feedback is given to the course chair and the other lecturers. Talking about examples that professors are doing now. Like zoom consultations Events can still be brought online. -Still can have BDC online, but on Minecraft. Participation rate: -CCA points -Include the subcomm as they don't feel bonded. Therefore, not many people rerun. -Turning it into a BIG CEE committee Thank you</p>

	<p><u>Question and Answer</u></p> <p>Q: How to increase the number of people from subcomm to maincomm</p> <p>A: Bond from the start rather than waiting for the first subcomm bonding day, main event. Have them join all events, like rallies</p> <p>Q: How to convince the subcommers to go for the event? Especially those that join just for the CCA points</p> <p>A: Brief them from the start what are the expectations of being a subcomm. Talk about the commitment, and the importance of bonding, rather than just being an “academic club” since we are the direct voice.</p> <p>Q: Which is better? For the subcommers to be attached to onr portfolio? Or the entire club?</p> <p>A: Personally, bonding to the own portfolio is more important. Eg if we have 100 students in the club, all from diff subcomms. It has to be a voluntary thing, and it might end up being a situation that no one participates. Too many people might end up with some hesitating to help, thinking that there are other events they can help with.</p> <p>Q: Inclined to BDC and gradfare. There is a chance where the events are shuffled, so are you ok to mix the special projects?</p> <p>A: It would be selfish to tell the other VP external to do it themselves. So they are welcome to join in too.</p>
4.	<p><u>Nominee for Vice - President (External)</u></p> <p>Candidate Name: Ervin Quek Jing Yi</p> <p>Proposer: Nicholas Stefanus Wongsodihardjo</p> <p>Seconder: Alicia Koh</p> <p><u>Speech</u></p> <p>Year 4, minor is biz. Went to several overseas exchanges. Talked about his passions. Came with testimonials and proof of his accomplishments.</p> <p>Roles of the VP external: One should not be involved in just their own role, and be more focused on the team.</p> <p>-OSLP: Can be held in Singapore. Depending if govt allows.</p> <p>-OEP</p> <p>What can he contribute?</p> <p>-Improve connection between the club and students. Aid the incoming y1 students. Using Reddit and Telegram to read out to students. He has been helping to answer questions posed to NTU subreddit. Project spotlight? Not just professors to talk about their lives. But to have students with interesting lives to talk and bond more.</p> <p>-Peer tutoring platform. Using the telegram group for interest students to ask questions. Select seniors to answer questions to answer inquires. This is per question.</p> <p>-Bridge the gap between CEE and FOC. Start from the prep itself. CEE club can assist with the prep or running of the games. This will attract more people to the club</p> <p><u>Question and Answer</u></p> <p>Q: How to prevent the spread of fake news</p> <p>A: This thread is managed by the CEE club. So there will be no fake news as they are coming from our club itself rather than individuals</p> <p>Q: What will you do as the VP.E when you’re finally elected? What can you do physically?</p> <p>A: Not everyone has attended FOC, and totally clueless. Going beyond the role of what you are appointed for. Serving from the heart is important.</p> <p>Q: You said you want people to volunteer for the peer tutoring. How are you going to attract people to do this? Especially closer to week 13</p> <p>A: Not 100% replacement for answering questions. They should not rely on it entirely. Still relying on the old incentives,</p> <p>Q: what is your main motivation for joining the CEE club?</p>

	<p>A: To be able to help with FOC and CEE as a whole. There is a lot of focus on getting students to be aware, and more inclusive. Promote inclusivity.</p> <p>Q: What if the chair of FOC doesn't want CEE club to be part of FOC?</p> <p>A: He's not right. FOC should always be part of the CEE club. Sharvari: Additional suggestion - we can offer manpower and help. If they want to take our help, then they can maybe realise how useful our help is.</p> <p>Q: Is this another special project? How are you going to concretely doing this? It seems like a one man show</p> <p>A: He has a group of volunteers to answer, but only to answer the questions on telegram, not going against what you said.</p>
5.	<p><u>Nominee for Vice - President (External)</u> Candidate Name: Lai Yan Jun Proposer: Tan Wei Quan Nicholas Seconder: Cheng Tao Hui</p> <p><u>Speech</u> Learnt a lot, enjoyed the process of organising. Want to shoulder more responsibility and has the advantage of knowing how the club works. If OEP and OSLP were still on, she would help to organise it. Had a JJ fanbase channel of 14k followers. She is confident in improving the telegram channel.</p> <p><u>Question and Answer</u> Q: If the VP internal needs you, will you work together? Since now the OSLP and OEP are no longer going on. A: Yes definitely. Q: Why did you choose VP instead of PnP since your social media marketing is so good A: She can be in charge of the portfolios like bizmag, and help out there. Has more power to do so. Q: What else can you suggest A: To increase the follower count, you can use giveaways. Even in insta stories, there are many functions. Even using youtube we can increase our follower count. Q: If OEP and OSLP are cancelled, what are your plans for these activities? A: Job as the VP to provide support. But currently there are no other plans to replace the 2 activities.</p>
6.	<p><u>Nominee for Honorary General Secretary</u> Candidate Name: Cindy Antony Proposer: Jiang Xin Dan Seconder: Lavando Lauwrel</p> <p><u>Speech</u> Thank yanjun.. To contribute to the cee club. Try to apply what she has learnt and want to learn more if possible. Express gratitude to everyone so far.</p> <p><u>Question and Answer</u> Q: Have to always be on the lookout. You have to be prepared to give that time to the club. What is your response to that? A: All my time is committed to the CEE club. So no issues. Q: What do you think can be improved on the past years? A: I will be more meticulous when sending out emails. Commit more and put herself in more events rather than just doing her own job. Q (KM): What personal characteristics are important for hongen role? A: Meticulous, responsible in what you send and write.</p>

7.	<p><u>Nominee for Honorary General Secretary</u> Candidate Name: Tan Hui Zheng Kristine Proposer: Tan Ching Yee Ashley Seconder: Toh Yun Wenn, Jocelynn</p> <p><u>Speech</u> Year 4 Civil Engineering. Creative individual who loves design, participated in CEE T-shirt Design Competition. Ngee Ann Poly, diploma in sustainable design specializing in Architecture. Experiences: a. Joined a club similar to CEE Club: Built a school for the local and taught them English. b. Architecture Associate: task to write minute, professional email.</p> <p>Vision: Be the voice of the student body. What she will do: Getting feedback from student. Ensuring administrative support done well. Using other social platform. Other ideas: Don't cancel event, bring it virtual. Remote community outreach.</p> <p><u>Question and Answer</u> Q (Sharvari): How to balance between CEE commitment and other CCA such as vounteering? A: The volunteering commitment just involved writing some letters. Can reply whatsapp quickly as well, a fast-respond person. Q (KM): Why decided to join CEE Club in your final year? A: No other chance to contribute back to CEE Club anymore. Q (KM): What personal characteristics are important for hongen role? A: Being meticulous, having the eye for detail, clarity, be willing to learn. Q (Firdaus): Year 4 busy and CEE Club Top 5 also busy, can you cope up with it? A: Can cope up. Q (Firdaus): How to get our social media known esp to freshies? A: We need to be active first, then more people will be willing to follow.</p>
8.	<p><u>Nominee for Financial Controller</u> Candidate Name: Goh Han Sheng Proposer: Louis Chandra Seconder: Than Htike Aung</p> <p><u>Speech</u> Has been joining CEE Clubs for the past few years. 1. Assistant social secretary 2. Assistant logistics officer Learned a lot through his experiences. Can juggle between school work and CEE club commitment.</p> <p>Finance is very important. So need to be taken of well. Clear and transparent communication to allocate sufficient amount of money.</p>

	<p>Need to optimize budget, so everything can be covered under budget.</p> <p><u>Question and Answer</u> Q (Surya): What will you do if the management committee insist to use the budget for their own interest ? A: Ensure to lay out the annual budget plan first. Need to clarify with all portfolios first, so everyone understands the importance of the budget split.</p> <p>Q (Surya): How do you convince ourselves that the usage of club fund/budget is transparent ? A: Every update from school or NSF must be communicated to all portfolios. Will give access to club fund to ensure transparency.</p> <p>Q (Firdaus): Is there anything to improve on? A: Surya did a great job. But this year will give more involvement in decision making regarding the usage of club fund.</p>
9.	<p><u>Nominee for Social Secretary</u> Candidate Name: Kevin Lius Proposer: Jonathan Louis Delin Seconder: Samuel Kurniawan</p> <p><u>Speech</u> Previously joined CEE Club as Sports Secretary. Reasons to step up: want to bond with other CEE students. Can help him during his studies last year. So, this year he wants to make the same thing and bond CEE students. Want to meet new people and make new connection. Make sure the events run smoothly even though it's during COVID period.</p> <p>Investiture and bonding day might go virtual. CEE day might be conducted. Excursion will be divided under 5 ppl in each group, so can run smoothly.</p> <p>Joined NTUBS as Programmers and similar roles at other clubs, which can really help him succeed in this role.</p> <p><u>Question and Answer</u> Q (Shang Le): For exchange student excursion want to split into group of 5, but if there's no exchange student, then what will you do? A: Can change into other bonding events.</p> <p>Q (Shang Le): Other commitment besides NTUBS? A: Just NTUBS subcomm.</p> <p>Q (Sharvari): Do you have any ideas how to bond CEE committee with CEE students? A: Subcomm bonding day. Might come up with other bonding events replacing the excursion event.</p>
10.	<p><u>Nominee for Sports Secretary</u> Candidate Name: Ryan Gabriel Soetanto Proposer: Ong Hui Ying Seconder: Kelvin Yandarmadi</p>

	<p><u>Speech</u> Reason to step up: Want to experience leading in a club. Want to learn how to communicate well. Can be done through managing events such as ISG, where he can mingle and meet lots of different people from different school.</p> <p>CEE Club will be the only club he'll join. So full commitment.</p> <p>Goal if elected: If in the future allowed for gatherings, he would like to hold bi-weekly sports activities. Would like to collaborate with other portfolios as well. Hold an e-sports tournament.</p> <p><u>Question and Answer</u> Q (William): Can you elaborate regarding your bi-weekly sports activities? A: It is just for fun, like booking courts and play together.</p> <p>Q (William): In the current pandemic, how to run your sports activities? A: If only the school allows.</p> <p>Q (Sharvari): Will that be possible to hold a bi-weekly e-sports games? A: Haven't thought of that.</p> <p>Q (WMH): What can you do to increase participation rate in ISG? A: Can start sharing ISG info earlier, because usually people don't know about the info. Share it to our other social media platform such as Instagram.</p> <p>Q (WMH): How to attract good sportsman to join ISG? A: I don't think we can do much about it. But we can ask them.</p> <p>Q (Firdaus): Can change the bi-weekly sports activities, because of the school restrictions? A: Can consider bi-weekly e-sports activities.</p>
11.	<p><u>Nominee for Welfare Secretary</u> Candidate Name: Wong Ming Hao Proposer: Chu Yi Hao Seconder: Jack Tan</p> <p><u>Speech</u> Y3 international student. My interest is in football, table tennis, piano, guitar.</p> <p>Past experiences: Led hall sports team. Led a team to go for seismic competition.</p> <p>Ready to embrace new normal changes. PYP solutions not entirely correct, so suggestions: to ask prof to rectify the solutions first before posting it. Guideline to do pyp students. Help CEE students to get internship through professor. Need to bring back peer tutoring to help students. Do polls to constantly ask feedback to students.</p> <p><u>Question and Answer</u> Q (Kevin): How to make professors to implement such system? A: Try to convince the professors. Try to discuss with Prof Wong Yik Dew.</p>

	<p>Q (William): Want to bring back peer tutoring, how to find tutors? If you can find one, how can you ensure that it is a good one?</p> <p>A: Send out email. And give monetary incentive.</p> <p>Q (Kevin): Will there be a site visit or career talk?</p> <p>A: try to make virtual session for career talk. Live video session for site visit.</p>
12.	<p><u>Nominee for Publication and Publicity Secretary</u> Candidate Name: Naomi Faustina Limarno Proposer: Kevin Frandio Tjhan Seconder: Jason Tan Pei Sheng</p> <p><u>Speech</u> Hobbies: reading, drawing, going for walks. Experiences: Previous assistant P&P secretary. Shared hard skills.</p> <p>Why step up? Build a tighter P&P committee, pass her experiences to subcomm members. To increase social presence of the CEE Club. Record lasting memories in CEE Club.</p> <p>Future plan: Bring back popular T-shirt design. Increase publicity of T-shirt competition design. Revive social media Constant instagram update Telegram CEE Website</p> <p>She is responsible, creative, willing to share knowledge.</p> <p><u>Question and Answer</u> Q (Louis): subcom lack of soft skills, so how to improve them? A: Do step-by-step tutorial and teach them slowly online.</p> <p>Q (Kristine): If your subcom do not up to your standard, what would you do? A: Ask assistant secretary first, because i believe in democracy. Encourage feedback system, no last-minute submission. If really last-minute and no other choice, so must take over.</p>
13.	<p><u>Nominee for Business Manager</u> Candidate Name: Dodla Shehanjali Proposer: Lee Guan Yin Lucas Seconder: Min Aindrae Khin</p> <p><u>Speech</u> Sponsors and funding are important for events. Would like to strengthen bond with companies. Collaborate with P&P to increase online presence. So can attract companies with how efficient we publicize stuff.</p> <p><u>Question and Answer</u> Q (Sharvari): Companies usually don't reply you, so what will you do? A: We will be mailing lots of companies. Make priority lists of companies.</p> <p>Q (Shang Le): Pandemic period, construction sector is hardest hit. How to secure sponsorship? And what if we don't have any sponsorship?</p>

	<p>A: If we go virtual, no need much fund.</p> <p>Q (William): Bizmag will work together with logistics officer, how will you handle the situation? Situation: already confirmed sponsorship, mentioned the location for items collection to logs officer, the deadline is near (D-1 event)?</p> <p>A: Learned from past experience, so need to have better communication with logs officer. Can ask subcomm to help collect it, or worst case scenario, pick it up myself.</p>
14.	<p>A.O.B</p> <p>Outgoing President, Firdaus emphasise the importance of having no physical campaigning and how the voting system works.</p>
15.	<p>Mr Muhammad Firdaus Bin Kamsani proposed the end of the meeting. Ms Naomi Faustina Limarno seconded the motion. The meeting was called to an end at 23:34Hr, 9th September 2020.</p>

Minutes prepared by:

Minutes vetted by:



Signature

Kevin Montana Wongso
(Name of Election Officer)
Election Officer



Signature

Muhammad Firdaus Bin Kamsani
(Name of Returning Officer)
Returning Officer

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